

***LICENSING PANEL
Regulatory Committee
Agenda***

Date Tuesday 31 March 2026

Time 9.30 am

Venue J R Clynes Ground Floor Room 1 - The JR Clynes Building

Notes 1. Declarations of Interest- If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Alex Bougatef or Constitutional Services at least 24 hours in advance of the meeting.

2. Contact officer for this agenda is Constitutional Services or email constitutional.services@oldham.gov.uk

3. Filming - The Council, members of the public and the press may record / film / photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Constitutional Services Officer who will instruct that they are not included in the filming.

Please note that anyone using recording equipment both audio and visual will not be permitted to leave the equipment in the room where a private meeting is held.

Membership of the LICENSING PANEL
Councillors Harrison, Hindle and A Hussain

Item No

1 Election of Chair

The Panel is asked to elect a Chair for the duration of the meeting.

2 Apologies for Absence

3 Urgent Business

Urgent business, if any, introduced by the Chair.

4 Declarations of Interest

To Receive Declarations of Interest in any Contract or matter to be discussed at the meeting.

5 Order of Proceedings (Pages 3 - 6)

6 Shakz Z Mini Market - New Application (Pages 7 - 40)

The purpose of this report is to inform members of an application for the grant of a premises licence in respect of Shaks Z Mini Market, 96 Rochdale Road, Shaw, which, due to representations being received, has been referred to this Panel for determination.

7 Jo Convenience Store - New application (Pages 41 - 104)

The purpose of this report is to inform members of an application for the grant of a premises licence in respect of Jo Convenience Store, 1 Jubilee Street, Shaw, Oldham, OL2 8PN which, due to representations being received, has been referred to this Panel for determination.

8 Happy Shopper - Variation to Licence (Pages 105 - 136)

The purpose of this report is to inform members of an application to Vary a Premises Licence for Happy Shopper, 104 Eaves Lane, Chadderton, Oldham OL9 8RG which, due to representations being received, has been referred to this Panel for determination.

OLDHAM BOROUGH COUNCIL

LICENSING PANEL - ORDER OF PROCEEDINGS

The procedure outlined below, which was enclosed with the notice of hearing sent to each party, and a copy of which is before you today, will be followed.

Documentary evidence may be relied upon and considered by the Panel if it has been served on the Licensing Authority prior to the hearing, or if all parties consent it can be produced on the day of the hearing.

Any person wishing to call a witness to speak at the hearing must have applied in writing for permission from the Licensing Authority at least 2 working days before the hearing and must also have provided the name of the witness and a brief description of the points on which that person may be able to assist the authority in relation to their application, representations or notice. Any application to call a witness where the party has not given 2 working days' notice will be considered by the Panel at the beginning of the hearing and permission will not be unreasonably withheld.

Each party will have the same amount of time in which to address the Panel, each party will have up to 60 minutes to address the authority and give any further information (which must be relevant to that party's or another party's application or representation). Where any party considers this time to be insufficient then, a request in writing may be made to the Constitutional Services Officer for an extension of time at least two working days before the hearing; however this will not automatically be granted, and will be at the discretion of the Panel.

Any person behaving in a disruptive manner will be asked to leave the hearing, however, if this occurs that person will be entitled to submit in writing any information they would have been entitled to give orally.

The Authority will provide a record of the hearing in a permanent and intelligible form and keep it for 6 years from the date of determination or disposal of any Appeal.

Members are advised that they are making decisions in a quasi-judicial manner. As such, they have a duty to view all evidence presented before them impartially. Members must disregard any information given by a party which is not relevant to the promotion of the licensing objectives. The Panel is not bound by the formal rules of evidence. Nevertheless, Members must carry out their duty placing what weight they feel is appropriate given the nature of the evidence and the manner in which it was obtained, and communicated.

ORDER OF PROCEEDINGS

INTRODUCTION

The Chair will welcome those present and outline the procedure to be followed (as set out below) and the Clerk will record those present. The Clerk will remind everyone that each party will have up to 60 minutes to address the Panel and give any further information.

APPLICATION

The Licensing Officer will outline the nature of the application.

The applicant and/or their representative to address the Panel, present additional information in support of the application (where consent to do so has been granted) and call any witnesses (subject to having given the required prior notice or having received permission at the beginning of the hearing). The Applicant and any witnesses may be questioned by Members of the Panel.

Any party, if given permission by the panel, may question the applicant and his witnesses, but this shall not take the form of cross examination.

REPRESENTATIONS

The Party making the representation and/or their representative to address the members of the Panel, providing any additional information in support of their representation (where consent to do so has been granted) and call any witnesses (subject to having given the required prior notice or having received permission at the beginning of the hearing). The party and any witnesses may be questioned by Members of the Panel.

In the event that a number of members of the public are present at the meeting who intend to make a representation in relation to the application as interested parties then the Chair has discretion to ask that they appoint a nominated spokesperson to present their representations.

Any party, if given permission by the panel, may question the party making representations and his witnesses, but this shall not take the form of cross examination.

These representations will be taken in the following order: -

- Police Representation (unless they are the applicant)
- Licensing Authority
- Environmental Health Representation
- Other Responsible Authorities Representation
- Public Representation (Interested Parties)

CLOSING STATEMENTS

The party making the representation may summarise their representation and make a closing statement.

The holder of the premises licence may summarise their representation and make a closing statement.

The Applicant may summarise the application and make a closing statement.

SUMMARY The Chair to summarise who has made representations.

DETERMINATION

The Panel Members will leave the hearing to consider their decision in private. The panels may request the services of a legal representative and Constitutional Services Officer.

The Chair of the Panel will announce the determination of the application and the reasons for that determination, and it will then be confirmed in writing within 5 working days of the hearing.

This page is intentionally left blank

Licensing Panel

Licensing Act 2003 – Application for the grant of a Premises Licence for Shaks Z Mini Market, 96 Rochdale Road, Shaw, OL2 7SB.

Report of Director of Environment

Officer Contact: Nicola Lord

Date of Hearing: Tuesday 31 March 2026

Reason for Hearing:

The purpose of this report is to inform members of an application for the grant of a premises licence in respect of Shaks Z Mini Market, 96 Rochdale Road, Shaw, which, due to representations being received, has been referred to this Panel for determination.

Recommendations:

Members are recommended to consider the application taking into account the representations received.



Licensing Panel – Tuesday 31 March 2026

Application for the grant of a Premises Licence for Shaks Z Mini Market,

1. Purpose of Report

1.1 The purpose of this report is to inform members of an application for the grant of a premises licence in respect of Shaks Z Mini Market, 96 Rochdale Road, Shaw, Oldham, OL2 7SB which, due to representations being received, has been referred to this Panel for determination.

2. Recommendations

2.1 Members are recommended to consider the application taking into account the representations received.

3. The Application

3.1 On 3 February 2026 the applicant, Shaks Z Mini Market Ltd., applied for the grant of a premises licence for Shaks Z Mini Market, 96 Rochdale Road, Shaw, Oldham, OL2 7SB. The last date for representations in relation to this application was 3 March 2026.

3.2 Details of the licensable activities and the times applied for are as follows:

Activity	Indoors / Outdoors	Hours
Supply of Alcohol	The supply of alcohol OFF the premises	Monday to Sunday 7am to 11pm

3.3 A copy of the application is attached at **Appendix 14.1**. The proposed plan is attached at **Appendix 14.2**, and a location map is attached at **Appendix 14.3**.

4. Representations

4.1 Following submission and advertisement of the application, representations were received. These can be found at **Appendix 14.4** to the report.

4.2 The representations received were served upon the applicant as required by the Act.

5. Licensing Policy

5.1 Members considering this application should take note of the Authority's Licensing Policy Statement. Attention should be drawn to page 7, Prevention of Crime and Disorder, and page 11, Public Safety, and page 13, Prevention of Public Nuisance and page 15, Protection of Children from Harm.

5.2 In relation to 'Public Nuisance' the following paragraph(s) provide:-

“When addressing public nuisance, the applicant should initially identify any particular issues (having regard to their particular type of premises and/or activities), which are likely to adversely affect the promotion of the public nuisance objective. Such steps as are required to deal with these identified issues should be included within the applicants operating schedule.”

“If relevant representations are received, the Authority may impose conditions to prevent nuisance, noise, disturbance, light pollution, noxious smells, vermin and pest infestations and accumulations of rubbish and litter.”

5.2 A full copy of the Councils Licensing Policy Statement will be available at the hearing.

6. Secretary of State’s Guidance

6.1 Members also need to consider statutory guidance issued, by the Secretary of State, under Section 182 of the Licensing Act 2003 (February 2025).

6.2 Chapter 2 of the guidelines deals with the Licensing Objectives and potential measures licence holders, and the licensing authority should consider so they are not being undermined.

In relation to ‘Crime & Disorder’ the following paragraph(s) provide:

Licensing authorities should look to the police as the main source of advice on crime and disorder. They should also seek to involve the local Community Safety Partnership (CSP).

Conditions should be targeted on deterrence and preventing crime and disorder...For example, where there is good reason to suppose that disorder may take place, the presence of closed-circuit television (CCTV) cameras both inside and immediately outside the premises can actively deter disorder, nuisance, anti-social behaviour and crime generally. Some licence holders may wish to have cameras on their premises for the prevention of crime directed against the business itself, its staff, or its customers. But any condition may require a broader approach, and it may be appropriate to ensure that the precise location of cameras is set out on plans to ensure that certain areas are properly covered and there is no subsequent dispute over the terms of the condition.

In relation to ‘Public Safety’, the following paragraphs provide:-

Licence holders have a responsibility to ensure the safety of those using their premises, as a part of their duties under the 2003 Act. This concerns the safety of people using the relevant premises rather than public health which is addressed in other legislation. Physical safety includes the prevention of accidents and injuries and other immediate harms that can result from alcohol consumption such as unconsciousness or alcohol poisoning. Conditions relating to public safety may also promote the crime and disorder objective as noted above. There will of course be occasions when a public safety condition could incidentally benefit a person’s health more generally, but it should not be the purpose of the condition as this would be outside the licensing authority’s powers (be ultra vires) under the 2003 Act. Conditions should not be imposed on a premises licence or club premises certificate which relate to cleanliness or hygiene.

The measures that are appropriate to promote public safety will vary between premises and the matters listed above may not apply in all cases. As set out in Chapter 8 (8.38-8.46), applicants should consider when making their application which steps it is



appropriate to take to promote the public safety objective and demonstrate how they achieve that.

In relation to 'Public Nuisance', the following paragraphs provide:-

Where applications have given rise to representations, any appropriate conditions should normally focus on the most sensitive periods. In certain circumstances, conditions relating to noise emanating from the premises may also be appropriate to address any disturbance anticipated as customers enter and leave.

Beyond the immediate area surrounding the premises, these are matters for the personal responsibility of individuals under the law. An individual who engages in anti-social behaviour is accountable in their own right.

In relation to 'Protecting of children from harm', the following paragraphs provide:-

The protection of children from harm includes the protection of children from moral, psychological, and physical harm. This includes not only protecting children from the harms associated directly with alcohol consumption but also wider harms such as exposure to strong language and sexual expletives (for example, in the context of exposure to certain films or adult entertainment). Licensing authorities must also consider the need to protect children from sexual exploitation when undertaking licensing functions.

Licensing authorities and responsible authorities should expect applicants, when preparing an operating schedule or club operating schedule, to set out the steps to be taken to protect children from harm when on the premises.

6.3 A full copy of the guidelines will be available at the hearing.

7. Options

7.1 When determining the application Members, having had regard to the representations, may take such steps as they consider appropriate for the promotion of the licensing objectives. The steps available to Members are:

- a. Grant the application as applied
- b. Grant the application but modify the operating schedule in relation to hours, days, conditions, or activities
- c. Reject the application

7.2 Any steps appropriate to promote the licensing objectives should be specified. If no of steps are appropriate and proportionate, no action should be taken.

7.3 In arriving at a decision Members must have regard to the relevant provisions of national guidance and the licensing policy statement and reasons must be given for any departure.

7.4 The decision should be based on the individual merits of the application.

8. Consultation

8.1 Consultation in accordance with the Act has taken place with all responsible bodies and notice has been given to allow for any representations from interested parties.



9. Legal Services Comments

9.1 In determining the application Members should have regard to the Authority's licensing policy statement and the Secretary of State's Guidance. The applicant or any other person who made relevant representations in relation to the application have a right of appeal to the Magistrates' court. (A Evans)

10. Environmental and Health & Safety Implications

10.1 Contained within the body of the report.

11. Equality, Community Cohesion & Crime Implications

11.1 The Councils Statement of Licensing Policy considers these matters. All decisions made by the Licensing Panel must have regard to this policy and national guidance.

12. Equality Impact Assessment Completed?

12.1 No

13. Background Papers

13.1 The following is a list of background papers on which this report is based in accordance with the requirements of Section 100(1) of the Local Government Act 1972. It does not include documents which would disclose exempt or confidential information as defined by the Act:

File Ref: Records held in Directorate

Officer Name: Nicola Lord

14. Appendices

Appendix 14.1 Application

Appendix 14.2 Plan

Appendix 14.3 Location map

Appendix 14.4 Representations

This page is intentionally left blank



Application for a premises licence to be granted under the Licensing Act 2003

I/We SHAKS Z MINI MARKET LTD

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, Ordnance Survey map reference or description			
96 Rochdale Road, Shaw			
Post town	OLDHAM	Postcode	OL2 7SB

Telephone number at premises (if any)	[REDACTED]
Non-domestic rateable value of premises	£11,250

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

a)	an individual or individuals *		please complete section (A)
b)	a person other than an individual *		
	i as a limited company/limited liability partnership	✓	please complete section (B)
	ii as a partnership (other than limited liability)		please complete section (B)
	iii as an unincorporated association or		please complete section (B)
	iv other (for example a statutory corporation)		please complete section (B)
c)	a recognised club		please complete section (B)
d)	a charity		please complete section (B)
e)	the proprietor of an educational establishment		please complete section (B)

f)	a health service body		please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)	the chief officer of police of a police force in England and Wales		please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(B) Other applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name SHAKS Z MINI MARKET LTD
Address [REDACTED]
Registered number (where applicable) 15297210
Description of applicant (for example, partnership, company, unincorporated association etc.) Private Limited Company
Telephone number (if any) [REDACTED]
E-mail address: [REDACTED]

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
0	4	032026

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1

Having recently taken over this vacant property, the premises will now benefit from a significant investment in the way of a full refit and modernisation.

The applicant and his family have over many years' experience of operating retail community convenience stores in the region and this store is the latest addition to their successful retail estate.

The applicant places the highest priority on being there for customers when they need them most and modest application seeks conservative hours for alcohol sales as part of a full range of general food and home produce available.

The hours applied for reflect the normal hours of operation with products available to purchase in store.

In producing this application, we have had regard to the amenity of the local area, which is a mix of commercial but with residential, hence the modest hours applied for, the Licensing Act 2003, the Guidance issued by the Secretary of State under Section 182 of the Licensing Act 2003 and the Oldham Council Statement of Licensing Policy, specifically sections 13.4 relating to licensing hours and sections 12.18 and 12.19 relating to delivery services from retail premises.

The conditions proposed in the operating schedule, appropriate for a retail premises selling alcohol for consumption off the premises, are intended to robustly promote the Licensing Objectives. In addition to the proposed measures, through its consultant, The Licensing Guys Ltd, the applicant wishes to engage fully with all responsible authorities and other interested parties.

Should any person wish to discuss any aspect of the application or proposed activities, early contact and dialogue would be welcomed.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
anything of a similar description to that falling within (e), (f)
- h) or (g)
(if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)



A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<u>Please give further details here</u> (please read guidance note 4)	Both
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<u>Please give further details here</u> (please read guidance note 4)	
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Tue			
Wed			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Thur			
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<u>Please give further details here</u> (please read guidance note 4)	Both
Tue					
Wed			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<u>Please give further details here</u> (please read guidance note 4)	
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			Please give further details here (please read guidance note 4)		
Wed					
Thur					
Fri			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Sat					
Sun					
			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)		

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			<u>Will the supply of alcohol be for consumption – please tick</u> (please read guidance note 8)	On the premises	
				Off the premises	✓
				Both	
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 5)		
Mon	07:00	23:00			
Tue	07:00	23:00			
Wed	07:00	23:00			
Thur	07:00	23:00			
Fri	07:00	23:00			
Sat	07:00	23:00			
Sun	07:00	23:00			
			<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name: Zaib ALI
Date of birth: [REDACTED]
Address: [REDACTED]
Postcode [REDACTED]
Personal licence number (if known) PA2318
Issuing licensing authority (if known) Tameside

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

CCTV:

CCTV will be provided in the form of a recordable system, capable of providing pictures of EVIDENTIAL QUALITY in all lighting conditions, particularly facial recognition.

Cameras shall encompass all ingress and egress to the premises, fire exits, outside areas, and all areas where the sale/ supply of alcohol occurs.

A monitor shall be mounted on the wall at the premises where it is clearly visible to all members of the public. The monitor shall show the live CCTV footage being recorded.

Equipment MUST be maintained in good working order, be correctly time and date stamped.

Recordings MUST be kept in date order, numbered sequentially and kept for a period of 31 days and handed to Police on reasonable request.

The Premises Licence Holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage in a recordable format to the Police/Local Authority on reasonable request

The Recording equipment and tapes/discs shall be kept in a secure environment under the control of the DPS or other responsible named individual.

An operational daily log report must be maintained endorsed by signature, indicating the system has been checked and is compliant, in the event of any failings actions taken are to be recorded.

In the event of technical failure of the CCTV equipment the Premises Licence holder/DPS MUST report the failure to the Police on contact number 191 as soon as reasonably practicable.

INCIDENT LOG:

An incident log must be kept at the premises, and made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the Police, which must record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received relevant to the Licensing Objectives
- (d) any incidents of disorder
- (h) any visit by a relevant authority or emergency service

b) The prevention of crime and disorder

Staff Training:

All staff engaged in the sale of alcohol shall be trained in Responsible Alcohol Retailing - prior to selling any alcoholic product.

All staff shall undergo refresher training in Responsible Alcohol Retailing on a rolling annual basis.

Such staff training records shall be kept on the premises and produced to the Police or an 'authorised person' (as defined by the LA'03) or an authorised Trading Standards Officer employed by the Council on demand.

Refusals Register

A Refusals Register (electronic or written) must be maintained and kept at the premises, and retained for a period of 12 months on a rolling basis. It must be inspected and endorsed by the DPS on a monthly basis, and produced to the Police or an 'authorised person' (as defined by the LA'03) or an authorised Trading Standards Officer employed by the Council on demand.

Such log shall record the following:

- (a) Any refusal of the sale of alcohol (e.g. suspected drunkenness, underage or proxy sale)
- (b) Any visit by a relevant authority or emergency services, noting the time, day, date and identify of any visitors by name.

c) Public safety

All requirements and responsibilities pertaining to the lawful and responsible operation of the premises covered by primary legislation, will be complied with – e.g. building regs, health and safety, fire prevention.

d) The prevention of public nuisance

Noise or vibration shall not emanate from the premises so as to cause a nuisance to neighbours or residents.

Prominent, clear and legible signage shall be displayed at all exits to the premises requesting the public to respect the needs of local residents and to leave the premises and the area quietly.

e) The protection of children from harm

Age Verification Scheme – Challenge 25

A challenge 25 age verification scheme will operate at the premises whereby any person who appears to be under 25 years of age, and unknown to the staff member serving as a person over 18 years of age, shall not be served alcohol unless they provide identification to prove they are over 18 years of age.

Acceptable forms of identification will be:

- a passport
- a photo card driving licence
- an EU/EEA national ID card or similar document
- an HM Forces warrant card
- a card bearing the PASS hologram
- or any electronic or biometric age verification technology approved by the licensing authority.

Appropriate signage advertising the operation of the Challenge 25 scheme must be displayed in the vicinity of all points of sale for alcohol.

Alcohol Deliveries

All people involved in the delivery of alcohol, be this the premises licence holder/designated premises supervisor, employees or third-party courier, shall at the point of delivery be satisfied that the person to whom the alcohol is being delivered is 18 years or over.

Deliveries shall only be made to the address indicated on the order.

Deliveries shall only be made to bona fide business/commercial addresses or private residences and not to any public/open spaces (e.g. car parks, street corners, bus stops, public parks).

Deliveries shall be refused to any person who is, or who appears to be under the influence of alcohol or drugs and the alcohol shall be returned to the licensed premises.

Delivery records shall be retained at the licensed premises for a period of 12 months and be produced on request for inspection by a police officer or an authorised person of the licensing authority.

Checklist:

Please tick to indicate agreement

• I have made or enclosed payment of the fee.	
• I have enclosed the plan of the premises.	X
• I have sent copies of this application and the plan to responsible authorities and others where applicable.	X
• I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	X
• I understand that I must now advertise my application.	X

	<ul style="list-style-type: none"> • I understand that if I do not comply with the above requirements my application will be rejected. • [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). 	X
--	---	----------

It is an offence, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine of any amount.

It is an offence under Section 24b of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to Section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	Reba Danson for The Licensing Guys
Date	03 February 2026
Capacity	Licensing Consultant & Agent

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

The Licensing Guys, [REDACTED]

Post town [REDACTED]

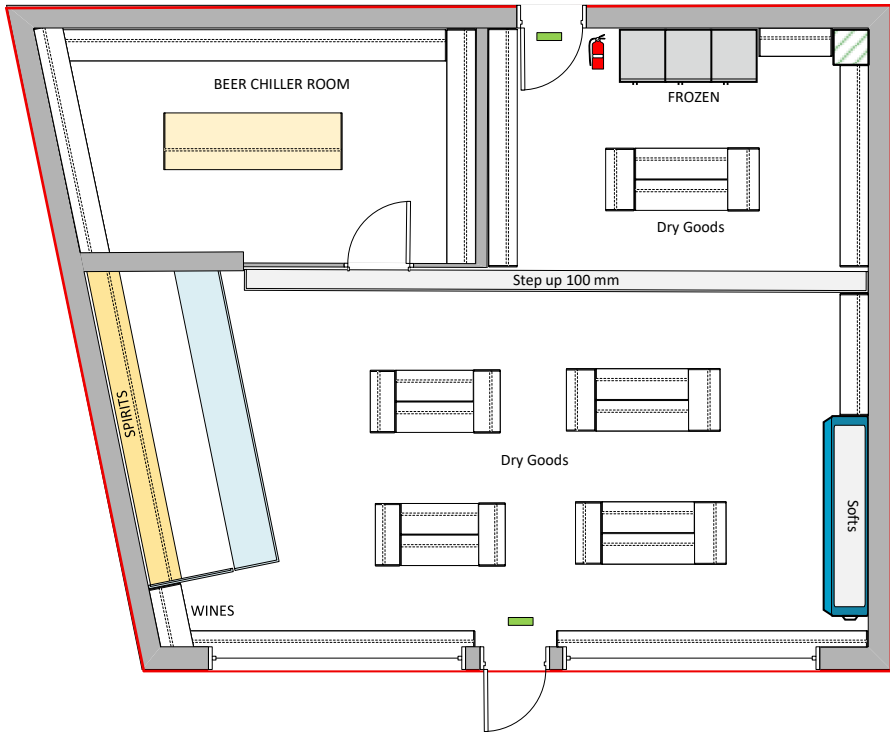
Postcode [REDACTED]

Telephone number (if any) [REDACTED]

If you would prefer us to correspond with you by e-mail, your e-mail address

[REDACTED]

LEGEND	Licensable Area		Fire Exit		Fire Ext. Water	
	Area					



Drawing Purpose

PREMISES LICENCE APPLICATION

Drawing Details

The purpose of this drawing is for the submission of a Premises Licence Application.
 All Measurements have been drawn in millimetres.
 This drawing is not be used for the intention of any building, shop fitting or construction purposes.

Name of Premises

Premises Address

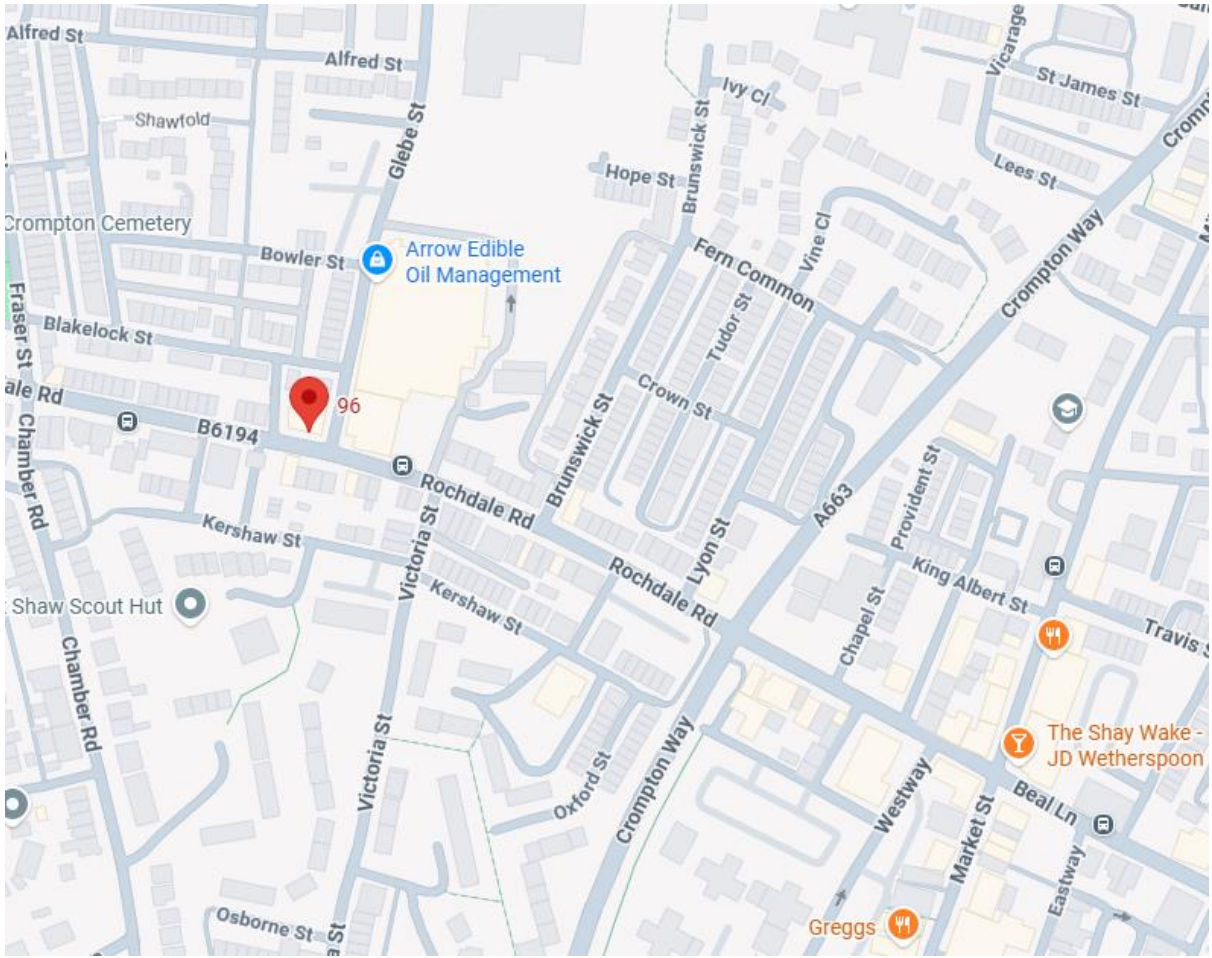
**96 Rochdale Road,
 Shaw,
 OLDHAM, OL2 7SB**

SCALE

1-100

This page is intentionally left blank





-----Original Message-----

From: Kabir ahmed

Sent: 09 February 2026 17:49

To: Representations <representations@oldham.gov.uk>

Cc: Cllr L Hamblett

Subject: Application 114908, Shaks z mini market

Dear Sir or Madam,

I am writing to formally object to the application for an alcohol licence in respect of Shaks z mini market, 96 Rochdale road, shaw, Oldham, OL2 7SB. I operate a convenience shop approximately 200 yards from the applicant's premises and have traded in this location for over 25 years.

I believe that granting this application would undermine the licensing objectives set out in the Licensing Act 2003 for the following reasons:

a. The prevention of crime and disorder

When alcohol was previously sold at my premises, I experienced repeated issues with anti-social behaviour, including loitering, intimidation, and disorder linked to groups congregating outside the shop. Despite attempts to manage these issues, the problems persisted, and I ultimately made the decision to remove alcohol sales entirely in order to protect the local community and reduce disorder.

Granting another alcohol licence so close to my premises is highly likely to recreate these same issues in the immediate area.

b. Public safety

While alcohol was sold at my premises, elderly residents in particular reported feeling unsafe due to the presence of large groups congregating outside. Some residents stopped visiting the shop altogether as a result.

Allowing alcohol sales at the applicant's premises is likely to result in similar gatherings, increasing risks to public safety through obstruction of pavements, intimidation, and the potential for confrontation.

c. The prevention of public nuisance

Alcohol sales at my premises previously resulted in complaints from nearby residents relating to noise, littering, and general disturbance. These issues ceased following the removal of alcohol sales.

Granting this licence would reintroduce alcohol-related nuisance into a predominantly residential area, negatively affecting the quality of life of local residents.

d. The protection of children from harm

There are two primary schools located in close proximity to the applicant's premises, and children regularly pass through the area before and after school. My previous experience shows that alcohol sales in this location attract groups of teenagers and prolonged congregation, creating an environment that is unsuitable and potentially harmful for children.

Additional concern – cumulative impact

I am also concerned that if this licence is granted and the premises begins selling alcohol, it will significantly impact my livelihood as a long-established local business. Having traded here for 25 years, I may be forced to reintroduce alcohol sales at my own premises in order to remain viable and compete with the new store.

This would be a regrettable outcome, as alcohol sales were removed specifically to reduce anti-social behaviour, improve public safety, and address complaints from residents. Granting this application would therefore indirectly lead to the reintroduction of alcohol-related problems in the area, undermining the very licensing objectives the authority seeks to uphold.

Conclusion

Based on my direct experience and the cumulative impact on the local area, I strongly believe that granting this application would undermine all four licensing objectives. I respectfully request that the licensing authority refuse the application or alternatively impose very strict conditions should the licence be granted.

Yours faithfully,

Kabir Ahmed

Top shop convenience
2 Fraser street, shaw,
Oldham,
OL2 7SD

From: Cllr L Hamblett
Sent: 11 February 2026 16:06
To: Susan Loftus; Representations <representations@oldham.gov.uk>
Cc: Cllr D Murphy; Cllr D Williamson; Howard Sykes
Subject: Application 114908, Shaks z mini market

As a Crompton ward member, I would like to formally object to the application *114908, Shaks z mini market, 96 Rochdale road, shaw, Oldham, OL2 7SB.*

On the following grounds;

under public safety concerns over what the establishment may bring to the area with potential for Anti-Social Behaviour to rise up again in the area after it was hard won and fought to ensure that the area has been free from serious crime, nuisance and ASB. There is also a sheltered accommodation provision for people aged 55 and above that is not too far away for the proposed established.

The Prevention of Public Nuisance, the possible potential for noise, light, or litter pollution, particularly in the nearby residential areas of Glebe St, Blakelock St, and Rochdale Road would be affected should this applicant be granted. Alongside this the traffic congestion on Rochdale Road and Glebe St would become burdensome with the takeaway directly across the road and hairdressers a takeaway on Glebe St along with a furniture company and a cooking oil recycling company.

The Protection of Children from Harm, Given the close proximity of the two primary schools and the nearby United Reformed Church offering space for the Rainbows, Brownies, and Guides.

Finally, the overprovision, there is already a shop at the junction of Rochdale Road, Fraiser St, and Chamber Rd along with Shaw town centre which is less than a mile away.

It on these grounds I would like the panel to please consider the grounds for refusal .

My kindest regards and best wishes,

Louie

Cllr Louie Hamblett
Member for Crompton Ward
Councillor for Crompton North Ward
Vice Chair of the Joint Health Overview and Scrutiny Committee for Northern Care Alliance
Vice Chair of The Oldham Learning Disability and Autism Collaborative

From: Jean Palmer
Sent: 25 February 2026 20:49
To: Representations <representations@oldham.gov.uk>
Subject: Application 114908 Premises License Shaks Z Mini Market

I object to the sale of alcohol at the above premises on these grounds

Public Safety issues:

Very concerned over what this establishment may bring to the area with the potential for ASB including noise etc.

Prevention of Public Nuisance:

Very high potential for noise at all hours of the day and night, litter pollution, light pollution, particularly in the nearby residential areas and traffic congestion on Rochdale Road, Glebe Street, Cromer Street and Blakelock Street.

These streets already have so much congestion from vehicles due to the other shops and businesses around the same area.

The parking issues are already very difficult with large vans, cars etc from other business and obviously this makes it extremely difficult for residents who live in these local streets struggling already to park up. All the extra vehicles this establishment will bring will only add to the problem and to the danger of obstructions to the road and pavements, which will also include evenings and late nights,

There is over provision of these type of shops in this particular area.

There is a corner shop already on Rochdale Road/Fraser Street, which is only a few yards away and many customers often park at the top of Blakelock Street as it is when visiting this shop, so this extra establishment will add even more congestion to Blakelock St as well as to the other streets nearby, which as already stated, are already overflowing with vehicles.

Shaw town centre is less than half a mile away and there are similar shops in the centre so there is very much overprovision.

Extremely concerned about the early opening times and very late closing times too and it's stated these hours will be 7 days a week!

Rochdale Road is restricted parking so there will be many problems around the small side streets for most of the day and night.

There are often vehicles parked in front of this building (where this establishment will be) and they park fully on the pavement at times now and will only get worse with a shop opening such long hours. This causes a really dangerous blind spots when vehicles are trying to drive out of Glebe Street and Cromer Street onto Rochdale Road. It's an accident waiting to happen.

Protection of Children from Harm:

There are two primary schools and the nearby URC offering space for the Rainbows, Brownies and Guides in very close proximity to the proposed mini market.

I hope you can understand the concern of local residents regarding the above.

Thank you.
Kind regards

Jean Palmer 25 Blakelock Street, Shaw

Licensing Panel

Licensing Act 2003 – Application for New Premises Licence Jo Convenience Store.

Report of Director of Environment

Officer Contact: Nicola Lord

Date of Hearing: Tuesday 31 March 2026

Reason for Hearing:

The purpose of this report is to inform members of an application for the grant of a premises licence in respect of Jo Convenience Store, 1 Jubilee Street, Shaw, Oldham, OL2 8PN which, due to representations being received, has been referred to this Panel for determination.

Recommendations:

Members are recommended to consider the application taking into account the representations received.



Licensing Panel – Tuesday 31 March 2026

Application for a New Premises Licence for Jo Convenience Store, 1 Jubilee Street, Shaw, Oldham, OL2 8PN

1. Purpose of Report

1.1 The purpose of this report is to inform members of an application for the grant of a premises licence in respect Jo Convenience Store, 1 Jubilee Street, Shaw, Oldham, OL2 8PN which, due to representations being received, has been referred to this Panel for determination.

2. Recommendations:

2.1 Members are recommended to consider the application taking into account the representations received.

3. The Application

3.1 On the 22 January 2026 the applicant, Mr Gowrijan Rajenderan, applied for the grant of a premises licence for Jo Convenience Store. The last date for representations in relation to this application was 19 February 2026.

3.2 Details of the licensable activities and the times applied for are as follows:

Activity	Indoors / Outdoors	Hours
Supply of Alcohol	The supply of alcohol OFF the premises	Monday to Sunday 6:30am to 11:00pm

3.3 A copy of the application is attached at **Appendix 14.1**. The proposed plan is attached at **Appendix 14.2**, and a location map is attached at **Appendix 14.3**.

4. Representations

4.1 Following submission and advertisement of the application, an interested party representation was received. This can be found at **Appendix 14.4** to the report.

4.2 The representations received were served upon the applicant as required by the Act. The applicants response is attached at **Appendix 14.5** to the report. The applicant also provided supporting documents which can be found at **Appendices 14.6 to 14.9**.

A responsible authority representation was received from Planning; however, planning considerations fall outside the scope of the Licensing Act 2003. Licensing and planning operate under separate statutory regimes, and the absence of planning permission is not a matter that can be taken into account when determining an application under the Act. The Planning Authority was therefore advised to liaise directly with the applicant regarding any planning concerns.



5. Licensing Policy

5.1 Members considering this application should take note of the Authority's Licensing Policy Statement. Attention should be drawn to page 12, Public Safety, and page 14, Prevention of Public Nuisance

5.2 A full copy of the Council's Licensing Policy Statement will be available at the hearing.

6. Secretary of State's Guidance

6.1 Members also need to consider statutory guidance issued by the Secretary of State under Section 182 of the Licensing Act 2003.

6.2 Chapter 2 of the Guidelines deals with the Licensing Objectives and potential measures licence holders, and the licensing authority should consider so they are not being undermined.

In relation to 'Public Safety', the following paragraphs provide:-

- 2.8 Licence holders have a responsibility to ensure the safety of those using their premises, as a part of their duties under the 2003 Act. This concerns the safety of people using the relevant premises rather than public health which is addressed in other legislation. Physical safety includes the prevention of accidents and injuries and other immediate harms that can result from alcohol consumption such as unconsciousness or alcohol poisoning. Conditions relating to public safety may also promote the crime and disorder objective as noted above. There will of course be occasions when a public safety condition could incidentally benefit a person's health more generally, but it should not be the purpose of the condition as this would be outside the licensing authority's powers (be ultra vires) under the 2003 Act. Conditions should not be imposed on a premises licence or club premises certificate which relate to cleanliness or hygiene.
- 2.10 The measures that are appropriate to promote public safety will vary between premises and the matters listed above may not apply in all cases. As set out in Chapter 8 (8.38- 8.46), applicants should consider when making their application which steps it is appropriate to take to promote the public safety objective and demonstrate how they achieve

In relation to the 'Public Nuisance' objective, the Guidance provides:

- 2.19 Where applications have given rise to representations, any appropriate conditions should normally focus on the most sensitive periods. For example, the most sensitive period for people being disturbed by unreasonably loud music is at night and into the early morning when residents in adjacent properties may be attempting to go to sleep or are sleeping. This is why there is still a need for a licence for performances of live music between 11pm and 8am. In certain circumstances, conditions relating to noise emanating from the premises may also be appropriate to address any disturbance anticipated as customers enter and leave.
- 2.21 Beyond the immediate area surrounding the premises, these are matters for the personal responsibility of individuals under the law. An individual who engages in anti-social behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations, that requires the licence holder or club to place signs at the exits from the building encouraging patrons to be quiet until they leave the area, or that, if



they wish to smoke, to do so at designated places on the premises and to respect the rights of people living nearby to a peaceful night.

6.3 A full copy of the guidelines will be available at the hearing.

7. Options

7.1 When determining the application Members, having had regard to the representations, may take such steps as they consider appropriate for the promotion of the licensing objectives. The steps available to Members are:

- a. Grant the application as applied
- b. Grant the application but modify the operating schedule in relation to hours, days, conditions, or activities
- c. Reject the application

7.2 Any steps appropriate to promote the licensing objectives should be specified. If none of the steps are appropriate and proportionate, no action should be taken.

7.3 In arriving at a decision Members must have regard to the relevant provisions of national guidance and the licensing policy statement and reasons must be given for any departure.

7.4 The decision should be based on the individual merits of the application.

8. Consultation

8.1 Consultation in accordance with the Act has taken place with all responsible bodies and notice has been given to allow for any representations from interested parties.

9. Legal Services Comments

9.1 In determining the application Members should have regard to the Authority's licensing policy statement and the Secretary of State's Guidance. The applicant or any other person who made relevant representations in relation to the application have a right of appeal to the Magistrates' court. (A Evans)

10. Environmental and Health & Safety Implications

10.1 Contained within the body of the report.

11. Equality, Community Cohesion & Crime Implications

11.1 The Councils Statement of Licensing Policy considers these matters. All decisions made by the Licensing Panel must have regard to this policy and national guidance.

12. Equality Impact Assessment Completed?

12.1 No

13. Background Papers



13.1 The following is a list of background papers on which this report is based in accordance with the requirements of Section 100(1) of the Local Government Act 1972. It does not include documents which would disclose exempt or confidential information as defined by the Act:

File Ref: Records held in Directorate
Officer Name: Nicola Lord

14. Appendices

Appendix 14.1 Application

Appendix 14.2 Plan

Appendix 14.3 Location map

Appendix 14.4 Representation

Appendix 14.5 Applicants response

Appendices 14.6 to 14.9 Applicant supporting documents

This page is intentionally left blank

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We GOWRIJAN RAJENDERAN

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
JO CONVENIENCE STORE 1 JUBILEE STREET SHAW			
Post town	Oldham	Postcode	OL2 8PN

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£4900

Part 2 - Applicant details

Please state whether you are applying for a premises licence as Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)
 - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
- statutory function or
- a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname RAJENDERAN			First name GOWRIJAN		
Date of birth XXXXXXXX		I am 18 years old or over <input checked="" type="checkbox"/>		Please tick yes	
Nationality xxxxxxxxxxxx					
RIGHT TO WORK SHARE CODE: XXXXXXXXXX					
Current residential address if different from premises address		XXXXXXXXXXXX			
Post town	XXXXXXX			Postcode	XXXXXXXXXX
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)- N/A

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or		<input type="checkbox"/>	Please tick yes
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
1	8	02 2026

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

This is a new business venture and the shop, currently empty, will be a general convenience store selling a wide range of goods including snacks, soft drinks, dairy, confectionery, magazines, cigarettes, household items, toiletries, etc.

The applicant, an experienced retailer and a personal licence holder, would like to offer some alcohol for sale to allow the business to offer an improved all-round convenience service. The focus of the shop will be as a general convenience store, with the proposed alcohol sales just being a part of the overall business

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Fri			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	06:30	23:00	NONE		
Tue	06:30	23:00			
Wed	06:30	23:00			
Thur	06:30	23:00	Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	06:30	23:00	NONE		
Sat	06:30	23:00			
Sun	06:30	23:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name GOWRIJAN RAJENDERAN	
Date of birth XXXXXXXXX	
Address XXXXXXXXXXXXXXXXXXXXXX	
Postcode	XXXXXXXX
Personal licence number (if known) STOKEOT 340771	
Issuing licensing authority (if known) STOKE	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

NONE

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
			NONE
Day	Start	Finish	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6) NONE
Mon	06:30	23:00	
Tue	06:30	23:00	
Wed	06:30	23:00	
Thur	06:30	23:00	
Fri	06:30	23:00	
Sat	06:30	23:00	
Sun	06:30	23:00	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

See attached

b) The prevention of crime and disorder

See attached

c) Public safety

See attached

d) The prevention of public nuisance

See attached

e) The protection of children from harm

See attached

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. √
- I have enclosed the plan of the premises. √
- I have sent copies of this application and the plan to responsible authorities and others where applicable. (APPLICATION SUBMITTED ELECTRONICALLY SO LICENSING AUTHORITY WILL CIRCULATE THE APPLICATION)
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. √
- I understand that I must now advertise my application. √
- I understand that if I do not comply with the above requirements my application will be rejected. √
- √
 [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15). √

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or
--------------------	--

	her proof of entitlement to work, if appropriate (please see note 15)
Signature	<i>Ian Rushton</i>
Date	22/1/2026
Capacity	Agent

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Ian Rushton			
J L Licensing			
XXXXXXXXXX			
Post town	XXXXXXXX	Postcode	XXXXXX
Telephone number (if any)	XXXXXXXXXX		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
XXXXXXXXXX			

Application for a new premises licence

1 Jubilee Street, Shaw, Oldham OL2 8PN

Operating schedule/proposed licence conditions

This is a new business venture and the site, currently empty, is to be completely refurbished with a big investment, to become a new convenience store selling a wide range of goods.

The proposed alcohol sales would just be a part of the business to allow the shop to offer the complete all-round convenience service. The applicant is a personal licence holder with plenty of retail experience

A detailed and robust operating schedule is proposed to promote the licensing objectives;

Prevention of crime and disorder

A CCTV camera system capable of providing good quality images in all lighting conditions shall be used. Images will be retained for a period of at least 28 days and be made available to Authorised Officers on reasonable request for evidential purposes, in accordance with the relevant data protection legislation

The CCTV recording equipment shall be kept in a secure environment under the control of the premises licence holder (PLH) and/or another named responsible individual.

All staff selling alcohol shall be authorised to sell alcohol in writing and a record of the authorisation will be kept in the shop for inspection.

Staff will be vigilant and monitor the area immediately outside the shop to check that youths do not cause annoyance by congregating.

Spirits will be kept behind the counter.

Any incidents of crime and disorder at or immediately outside the premises, witnessed by staff, will be recorded in an incident book kept at the premises. This book will be kept in the shop and available for inspection.

Public safety

No specific risks have been identified under The Licensing Act 2003 (note; the applicant is aware of the need to comply with other legislative requirements to ensure that the shop is safe for customers and staff).

Prevention of public nuisance

Deliveries to the premises will be arranged at times that do not cause any public nuisance.

A notice(s) shall be on display in the premises asking customers to leave the premises quietly.

Staff will monitor the area immediately outside the premises on a regular basis to check for, and to properly dispose of, any litter from the premises.

Protection of children from harm

Challenge 25 will be used.

The PLH shall ensure that anyone who appears to be under 25 years old who attempts to buy alcohol will be asked to prove their age by producing an acceptable form of photographic ID such as a passport, photo driving licence, or PASS accredited proof of age cards.

The premises shall display Challenge 25 signage.

All staff authorised to sell alcohol will receive training covering matter such as preventing under age sales, refresher training will be provided every 12 months, records will be kept and be made available to responsible authorities

An alcohol refusals register will be kept and maintained. The register will include details of the date of the refusal, the time, and the reason(s) for refusing the sale, and be made available for inspection by responsible authorities.

A notice(s) shall be displayed advising customers that it is unlawful for persons under 18 to purchase alcohol or for any persons to purchase alcohol on behalf of a person under 18 years of age.

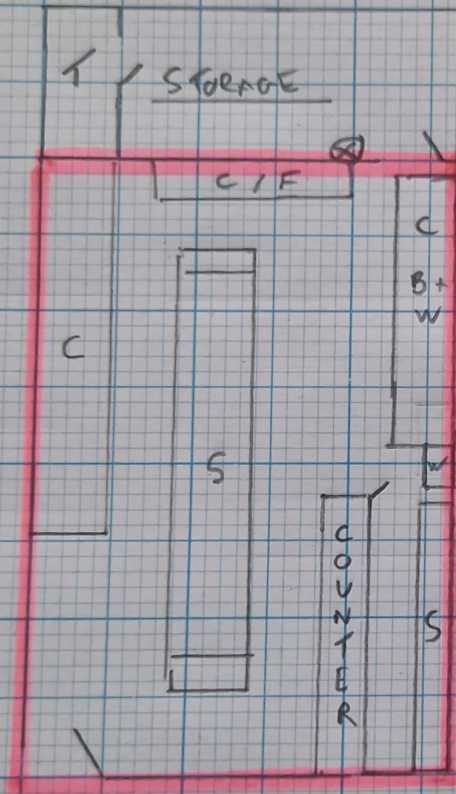
NOTE TO RESPONSIBLE AUTHORITIES AND OTHER PERSONS - IF YOU HAVE ANY QUERIES OR COMMENTS ON THESE PROPOSALS, PLEASE CONTACT IAN RUSHTON ON 07909 511953 OR BY EMAIL ijrushy@hotmail.com TO DISCUSS FURTHER

JAN 2026

TO CONVENIENCE
1 JUBILEE STREET
ADAM OLZBN

KEY

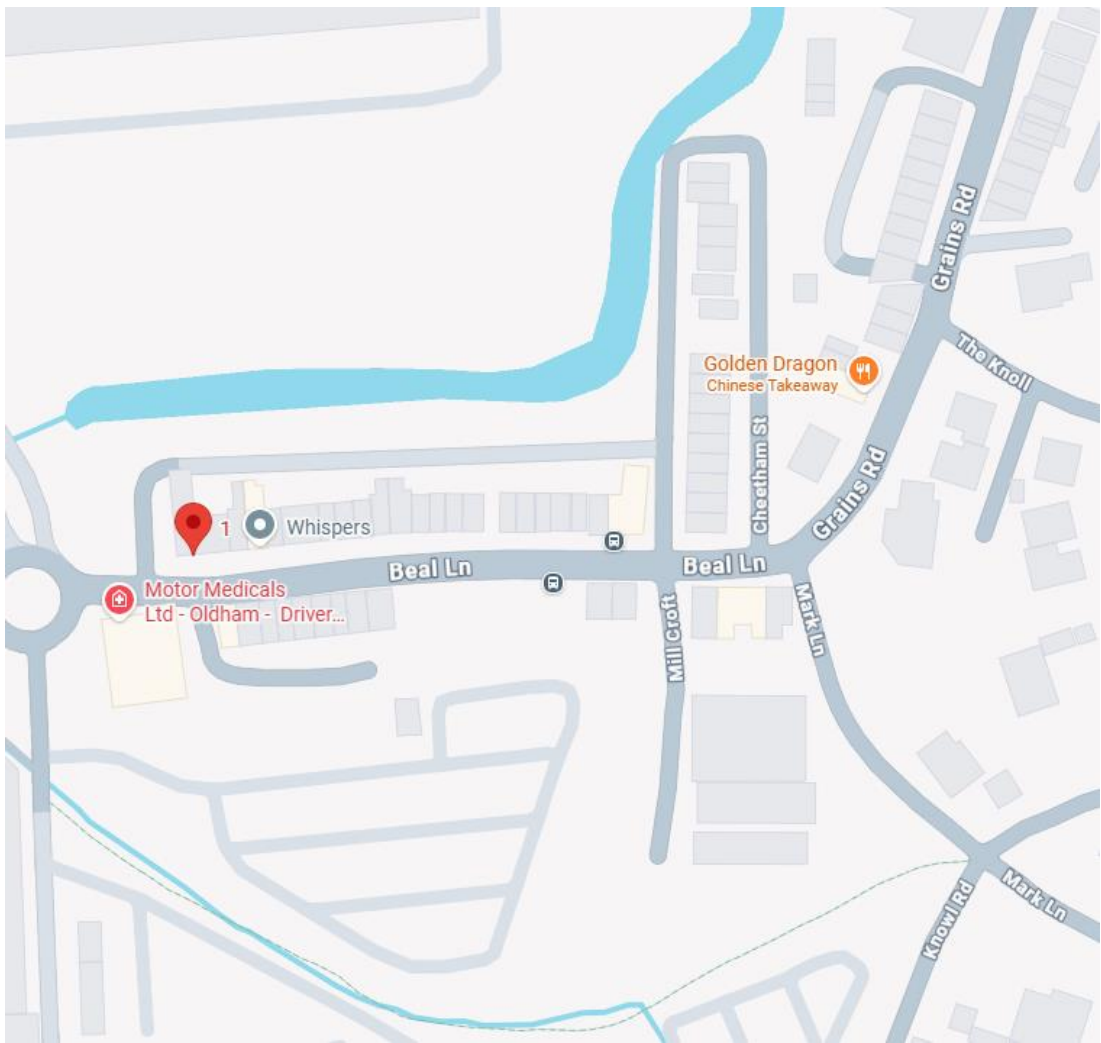
- C - COOLER
 - S - SHELVING
 - ⊗ - FIRE EXTINGUISHER
 - B+W - BEERS/WINES
 - [Red Box] - LICENCE AREA
 - T - TOILET
- SCALE 1:100



ENTRANCE

This page is intentionally left blank





From: Karen Riley

Sent: 15 February 2026 15:47

To: ENV LICENSING <licensing@oldham.gov.uk>

Subject: Fwd: Objection to Application for Alcohol Licence – 114567

3:45 pm Sun 15 Feb

planningpa.oldham.gov.uk

Details Comments (0) Constraints (2) Documents (2) Related Cases (2) Map

Summary Further Information Contacts Important Dates

Reference	PA/045347/03
Alternative Reference	10036000100001
Application Received	Thu 31 Jul 2003
Application Validated	Thu 31 Jul 2003
Address	1 Jubilee Street Shaw Oldham OL2 8PN
Proposal	Variation of condition No. 2 on PA/040884/00 to extend openings hours to 8.00am to 10.30pm Monday to Saturday and 4.00pm to 10.30pm Sunday
Status	Decided
Decision	Refuse Permission
Decision Issued Date	Thu 25 Sep 2003
Appeal Status	Decided
Appeal Decision	Part Allow

There are [2 documents](#) associated with this application.

There is [1 case](#) associated with this application.

There is [1 property](#) associated with this application.



- >
- >
- > Dear Sir or Madam,
- >
- > I am writing to formally object to the application for an alcohol licence permitting opening hours from 6:30 am to 11:00pm. Jo convenience store 1 Jubilee street Shaw Oldham OL28PH
- >
- > My objection is based on concerns relating to the licensing objectives, in particular the prevention of public nuisance and the protection of public safety.
- >
- > The proposed start time of 6:30am is unreasonably early for the sale of alcohol and is likely to cause disturbance to local residents. Early morning activity associated with alcohol sales, including deliveries, staff access, customer arrivals, and congregation outside the premises, would negatively impact nearby households at a time when residents reasonably expect peace and quiet.
- >
- > The proposed closing time of 11:00pm also raises concerns about late-evening noise and disturbance from customers leaving the premises, which would be incompatible with the residential nature of the surrounding area. In addition, noise associated with closing procedures and the shopkeeper retiring to the residential flat above the premises at a late hour has the potential to further increase disturbance during the night and early morning start.
- >
- > I am also particularly concerned about the communal yard to the rear of the premises, which is shared by three residential properties. This space is regularly used by residents, including young grandchildren and household pets. Increased footfall, noise, and activity linked to alcohol sales raises serious concerns regarding safety, disturbance, and residents' ability to use and enjoy this shared

area.

>

> In addition, I have concerns regarding waste storage and disposal, particularly the accumulation of cardboard packaging associated with alcohol deliveries. If cardboard or other combustible waste is stored in or near the shared rear yard, this would present a significant fire hazard. This risk is heightened by the close proximity of residential properties and the presence of children and animals who use the area. Poorly managed waste could also obstruct access routes and further compromise safety.

>

> For these reasons, I respectfully request that the licensing authority carefully considers these concerns and either refuses the application or imposes more restrictive hours and appropriate conditions to protect local residents.

>

> Thank you for considering my representation.

>

> Yours faithfully,

>

> Karen Riley

> 77 Beal lane

>

> Shaw Oldham

>

> O128ph

>

> 15/02/2026

>

> Sent from my iPad

This page is intentionally left blank

Karen Riley
77 Beal Lane
Shaw, Oldham
O12 8PH

Sent via the Licensing Authority (by email)

5 March 2026

Dear Madam

**APPLICATION FOR A PREMISES LICENCE
JO CONVENIENCE, 1 JUBILEE STREET, SHAW, OLDHAM OL2 8PN**

I write on behalf of my client, Mr Gowrijan Rajenderan, in respect of his recent application for a new premises licence at the above premises.

The Licensing Authority have sent me a copy of your representation and I thought it would be useful to contact you to outline the application further in the hope that it may help alleviate your concerns.

As you are aware, the premises is currently empty and it will be refurbished as a new general convenience store which will sell a wide range of goods including snacks, magazines, sweets, dairy, soft drinks, household goods, cigarettes, toiletries, etc. This application is just about whether the shop can also sell some alcohol

Mr Rajenderan is a Personal Licence holder and he has plenty of retail/shop experience. He would just like to offer some alcohol for sale alongside the other goods to allow the business to provide an improved all-round convenience service. The focus of the shop will be as a general convenience store with the proposed alcohol sales just being a part of the overall business.

The shop won't just be selling alcohol.

The application proposes a detailed and comprehensive set of licence conditions to promote the licensing objectives including;

a CCTV camera system covering inside and outside the shop;

Using the 'Challenge 25' under age policy to ensure that no-one under 18 is able to buy alcohol and other age-restricted goods;

Regular staff training and;

Regular litter checks outside the shop.

The full set of proposed licence conditions are shown below for your information and consideration.

All new licence applications involve an extensive consultation process with the responsible authorities such as the Police, the Licensing Authority, Trading Standards, Environmental Health, Public Health, and Child Protection.

None of the responsible authorities have objected to this application. They are all satisfied that the application will not undermine the licensing objectives.

The Police are crucial as they are the Council's primary source of information regarding local crime and disorder. The Police raise no issues and about this matter and do not oppose the application.

Environmental Health, who deal with potential noise issues, also have no objections. Likewise, there are no objections from anyone else in the local community.

I can assure you that Mr Rajenderan is a responsible operator and will do everything that he can to prevent any problems for the local community. For example, the CCTV images will be made available to the Police upon request, and staff will do regular litter checks outside the shop. The shop would of course sell alcohol responsibly and within the law at all times.

Steps have been proposed to ensure that children under 18 are not able to purchase alcohol. The shop will use the the Challenge 25 policy to prevent underage sales, staff will be well trained, and the shop will keep a record of any refusals to sell alcohol.

Mr Rajenderan appreciates your concerns about the hours applied for - and he is willing to reduce the hours to 8am to 10pm daily. Please let me know if you would be agreeable to this

In your representation, you also refer to concerns regarding *'waste storage and disposal, particularly the accumulation of cardboard packaging associated with alcohol deliveries'* and that *'poorly managed waste could also obstruct access routes and further compromise safety'*

The Fire Service are a responsible authority and they haven't objected. All businesses are required to comply with fire safety legislation at all times to ensure public safety. Mr Rajenderan will of course fully comply with this. All waste will be disposed of properly and will not compromise safety in any way.

Licensed premises are extremely well-regulated - they must promote the licensing objectives and comply with their licence conditions. Where this is **evidence** of non-compliance or **evidence** that a premises is not promoting the licensing objectives, then the Authorities can take action as necessary – this includes spot checks, enforcement action, prosecution, a premises licence review, etc.

I hope this information is helpful and informative. I ask you to consider this letter and give Mr Rajenderan the opportunity to demonstrate that his shop - with a licence - will promote the licensing objectives and not cause any issues.

I look forward to hearing from you and if you have any queries please let me know.

Yours sincerely

Ian Rushton
JL Licensing
07909 511953
Email - ijrushy@hotmail.com

See the proposed conditions below

Operating schedule/proposed licence conditions

A CCTV camera system capable of providing good quality images in all lighting conditions shall be used. Images will be retained for a period of at least 28 days and be made available to Authorised Officers on reasonable request for evidential purposes, in accordance with the relevant data protection legislation

The CCTV recording equipment shall be kept in a secure environment under the control of the premises licence holder (PLH) and/or another named responsible individual.

All staff selling alcohol shall be authorised to sell alcohol in writing and a record of the authorisation will be kept in the shop for inspection.

Staff will be vigilant and monitor the area immediately outside the shop to check that youths do not cause annoyance by congregating.

Spirits will be kept behind the counter.

Any incidents of crime and disorder at or immediately outside the premises, witnessed by staff, will be recorded in an incident book kept at the premises. This book will be kept in the shop and available for inspection.

Public safety

No specific risks have been identified under The Licensing Act 2003 (note; the applicant is aware of the need to comply with other legislative requirements to ensure that the shop is safe for customers and staff).

Prevention of public nuisance

Deliveries to the premises will be arranged at times that do not cause any public nuisance.

A notice(s) shall be on display in the premises asking customers to leave the premises quietly.

Staff will monitor the area immediately outside the premises on a regular basis to check for, and to properly dispose of, any litter from the premises.

Protection of children from harm

Challenge 25 will be used.

The PLH shall ensure that anyone who appears to be under 25 years old who attempts to buy alcohol will be asked to prove their age by producing an acceptable form of photographic ID such as a passport, photo driving licence, or PASS accredited proof of age cards.

The premises shall display Challenge 25 signage.

All staff authorised to sell alcohol will receive training covering matter such as preventing under age sales, refresher training will be provided every 12 months, records will be kept and be made available to responsible authorities

An alcohol refusals register will be kept and maintained. The register will include details of the date of the refusal, the time, and the reason(s) for refusing the sale, and be made available for inspection by responsible authorities.

A notice(s) shall be displayed advising customers that it is unlawful for persons under 18 to purchase alcohol or for any persons to purchase alcohol on behalf of a person under 18 years of age.

Age Verification Scheme Challenge 25

Sales of Alcohol at the premises

1: When a customer asks to buy alcohol, if the customer appears to look 25 or younger, the customer **MUST** be asked at the time of ordering if they are over 18 years of age. If the customer either refuses to answer, becomes verbally aggressive or replies no, then the sale **MUST** be refused and you **MUST** enter the refusal details in the Red Refusal Log book kept in the shop.

2: If the customer confirms that they are over 18, you must ask the customer for valid Identification.

(VALID MEANS – NOT DAMAGED, TAMPERED WITH AND NOT OUT OF DATE)

3: The only types of I.D. that can be accepted are:

- ✓ Valid passport (any nationality)
- ✓ Valid **BRITISH** Driving Licence (Full or Provisional)
- ✓ HM Services Warrant Card
- ✓ PASS Accredited Proof of Age Card
- ✓ Any other reliable photo ID that is approved for acceptance by the Police or other Authorised Officers.

It is our policy that we are unable to accept any other type of I.D.

You must check that the I.D. is VALID (within date), has not been tampered with and belongs to that person. You can then check by following this procedure.

- ✓ Check the date of birth to make sure the person is over 18.
- ✓ Check the photograph for a match.
- ✓ Check the personal details with the person – ask for their postcode or date of birth, address etc.
- ✓ **The easiest and best way to check is to take the I.D. from the person and ask the person to sign the ID Signature Book. Then check that both signatures match. You can ask the person to sign the ID Signature book again for your records if you are not sure.**

4: If you **100%** believe that the I.D. belongs to that person and they are over 18, then you can sell the alcohol.

5: If you have any doubts, you must refuse to sell the alcohol and immediately complete the refusals register.

6: If you believe or think that another person is attempting to buy alcohol for another person who may be underage, you must tell the customer that it is illegal and if they are you will report them to the police and inform them that they can be prosecuted and fined up to a £5000.

If you have any doubts, you must refuse to sell the alcohol unless the person can produce additional valid acceptable I.D.

7: If the customer becomes verbally abusive or aggressive, then refuse to sell and report this to your Manager

8: If the customer produces I.D. which you in your opinion does not belong to them, then this must be logged into the refusals book and reported to the police.

9: **DO NOT BECOME PERSONALLY INVOLVED IN ANY ARGUMENT OR DISCUSSION WITH THE PERSON.**

If the person becomes physically aggressive, then call the Police for assistance.

REMEMBER: IF IN DOUBT - DO NOT SELL

Premises Age Verification Policy
(This premises operates the Challenge 25 scheme)

Name of Premises Licence Holder

.....

This policy applies in relation to the sale or supply of alcohol on this premise.

For this policy the responsible person is one of the following:

- a] The holder of the premises licence -
- b] The designated premises supervisor -
- c] A person aged 18 or over who is authorised to allow the sale or supply of alcohol by a person. No persons under the age of 18 are allowed to work behind the till.

The Age Verification Scheme this premises will be Challenge 25. The premises will train all staff prior to commencement of employment and re-training of all staff at regular intervals using the documented system.

Staff selling alcohol to customers must require any individuals who appear to the responsible person to be under the age of 25 years of age to produce on request, before being served alcohol, identification bearing their photograph, date of birth, and a holographic mark.

Examples of appropriate identification include:

A photo card driving licence

A passport

A proof of age card bearing the PASS hologram (Citizencard)

The premises licence holder will ensure that all staff are made aware of the existence and content of this policy.

This business fully supports our Police and Trading Standards in the prevention and detection of crime and disorder using our CCTV system

CHALLENGE 25

You might think you look over 18
but we don't – and it's 'MY' licence

No ID - No Serve

Don't try to buy
alcohol for kids

We will report you



All ID presented must contain the following as outlined by the Home Office.

Photograph, date of birth, signature, holographic mark and issued by a government department.



JMC Licensing Consultants©2010

Staff Induction Log book

I (name).....confirm

That I have read and fully understand the following

	Document Name	Date of completion
1	The 4 Licensing Objectives	
2	Premises Licence and Conditions	
3	Age Verification Policy	
4	Age Verification Scheme and signage	
5	Refusals Policy Sale and Service of Alcohol to under 18's	
6.	Section 57 & Business Names Notice	
7.	Alcohol Authorisation Log book	
8	Customer Refusals Log Book	
9	Incident Report Log Book	
10	-	
11	-	
12	Age Restricted Products, Cigarettes & Tobacco Training & Age Verification Questions and Answers	
13	Staff Induction log sheets	
	Any Further Training received ie: PSPO's etc/ Imposed conditions etc (list details)	

I have read & understand how this business can be affected and damaged by not adhering to them. I agree to abide by them at all times.

I also agree that whilst employed at these premises, I agree to abide by the policies that have been implemented by the management and will not deliberately carry out any actions that may cause concern for the business and Premises Licence.

Signed.....

Date.....

Age Verification Training

Questions with Multiple choice answers (the answers are on the back)

1	<p>What is an Age Verification Policy?</p> <p>A: It's a new entrance scheme for getting young people into night clubs quicker</p> <p>B: It's the name of a new European National identity card</p> <p>C: It's a mandatory written policy adopted by all licensed premises (that sell alcohol), to identify how the premises preventing alcohol being illegally sold or supplied to under 18's</p> <p>D: It's a policy to stop all under 18's from claiming family tax credits' and child benefits</p>
2	<p>Who is responsible for making sure an Age Verification policy is being carried out on the premises?</p> <p>A: The Home Office</p> <p>B: The Premises Licence Holder</p> <p>C: Any nominated member of staff that works on the premises</p> <p>D: The Designated Premises Supervisor</p>
3	<p>What does the owner of a licensed premise need to do to operate this Age Verification Policy?</p> <p>A: Complete the relevant registration form and submit it to their local Licensing Authority and wait for further instructions</p> <p>B: Send a weekly report to the police on www.nowtellingeverythingyouknow.gov.uk</p> <p>C: Put a system in place to make sure all sellers of alcohol ask, view and record all ID challenges of any person whom they suspect to be under 18 years old</p> <p>D: Wait for the local Trading Standards Officer to visit you, who will fully explain what you must do to comply</p>
4	<p>What types of Identification am I allowed to accept?</p> <p>A: Any document that bears the holders full name</p> <p>B: Passport or driving licence in any condition</p> <p>C: Any type of ID card bearing their full name and passport sized photograph</p> <p>D: Any type of ID but it must contain their photograph, date of birth and a holographic mark</p>

- | | |
|---|--|
| 5 | <p>Can I accept ID that has been bought off the internet?</p> <p>A: No</p> <p>B: Yes</p> <p>C: Yes, as long as it bears their name and photograph</p> <p>D: Sometimes, it depends on which one is shown to you and how attractive the card is</p> |
| 6 | <p>How do I decide if I need to ask someone for ID?</p> <p>A: Appearances can be deceiving, just ask everyone</p> <p>B: Look for poor fashion sense and cheap smelling perfumes or deodorants</p> <p>C: It is very difficult, but basically if you need to think about their age when you look at them, then you must ask for ID</p> <p>D: Check to see if you can recognize their school uniform and look for sweet wrappers in their Pockets</p> |
| 7 | <p>How do I ask someone for ID without upsetting them?</p> <p>A: By being very polite, confident and professional. Inform the customer that it is not personal, and it is part of your job</p> <p>B: Just ask, because it doesn't matter if you upset them as they are only customers and they should be used to it by now</p> <p>C: By saying loudly "show me your ID or your not getting served".</p> <p>D: Ask them for their parent's telephone number and call them to check their age</p> |
| 8 | <p>What are the best methods for checking a persons ID?</p> <p>A: Follow the procedure shown to you by your Manager, be very thorough and if in doubt do not serve.</p> <p>B: Flick it against the counter to see if it bends without breaking</p> <p>C: Dip it into a glass of gin or cider to see if the ink runs</p> <p>D: There is no best method, young people are very clever and can easily deceive you</p> |

9 What is a good method to be really sure if the ID shown to me is genuine and really does belong to that person?

- A: Stare at the young person to see if they start fidgeting
- B: It is impossible to be 100% sure, so you must assume that the customer is telling the truth
- C: Ring the police and ask them to come and check the ID as you are not sure
- D: Ask the customer for their signature using the customer refusal book. Most people are unable to copy another person's signature without looking at the original one at the same time

10 How can I check if a persons ID is fake, has been forged or tampered with?

- A: Search on Google to see if anything has been reported on Crime Watch
- B: Ask the customer if he/she has tampered with it
- C: Place under a UV light and check for genuine watermarks. Look for water stains, frayed edges, the plastic developing air bubbles or becoming detached from the paper on the document. Raised edges on the card can also be signs of tampering
- D: Official documents like passports or driving licenses are virtually impossible to forge, so there is no need to check

11 Who must I by law, refuse the sale of alcohol to?

- A: Anyone who you don't like
- B: Police and authorised officers, either on or off duty
- C: Any person who is drunk, appears to be drunk or a person who you believe to be is buying alcohol for a drunk. Any young person whom you suspect of being underage and are unable to produce valid ID, or any person whom you believe is attempting to purchase alcohol for underage persons. You must refuse the sale of alcohol to 'everyone' if it is outside the hours stated on the Premises Licence
- D: Any person who is wearing a fancy dress costume

12 What is the best way to refuse the sale of alcohol to someone with no ID?

- A: Tell them you are not serving them with no explanation and ask them to leave
- B: Ask them to find a friend to buy the alcohol for them
- C: Take their photograph and upload it to Facebook
- D: Take the item from the customer (if in a shop), then politely inform the customer that you are unable to sell them the alcohol as they cannot produce valid ID.

13	<p>What is a proxy sale?</p> <p>A: The latest sale at the Pound shop</p> <p>B: A promotion offering 10% off all alcohol drinks purchased before 6pm</p> <p>C: The purchase of alcohol by an adult on behalf of an under 18 year old</p> <p>D: Buying alcohol with no ID</p>
14	<p>How can I tell if an adult is buying or attempting to buy alcohol for an under 18 ? (called a proxy sale)</p> <p>A: By following all customers out of the shop to see where they are going</p> <p>B: By paying for the alcohol with lots of small change</p> <p>C: Be vigilant and look for signs for example, young people hanging around outside the premises or a customer buying unusual alcoholic drinks or quantities of drinks. Paying for the drinks separately to their own purchases and sometimes other customers will tell you</p> <p>D: It is difficult, because there is no way of ever knowing</p>
15	<p>Are there any other products I cannot sell to underage persons without producing valid ID?</p> <p>A: Yes, just cigarettes and tobacco products only</p> <p>B: Yes, you must not sell them eggs due to salmonella contamination</p> <p>C: Yes, there are several other products you cannot sell to a suspected underage persons without valid ID</p> <p>D: No, because of the Human Rights Act, there are no restrictions to what an underage person is allowed to purchase</p>
16	<p>What is the best way to deal with angry, aggressive or violent customers?</p> <p>A: By being polite, remaining calm and assertive</p> <p>B: Learn self defence techniques so you can defend yourself more effectively</p> <p>C: Argue with them, then ask other customers to help you escort them out</p> <p>D: Just give them what they want and ask no questions because the customer is always right</p>
17	<p>What is a customer refusal register?</p> <p>A: It's a book for keeping a list of customer's names in who won't be invited to the staff Christmas party</p> <p>B: It's a police database for storing all names of known local criminal and drunks</p> <p>C: It's a register for recording all refusals of sales of alcohol and other products in</p> <p>D: It's a register for recording all the customers' names in that have been barred for fighting</p>

18 Can a person under 18 'sell' alcohol on a licensed premise?

A: Never

B: Yes, with the verbal or written approval of trading standards and the police

C: Yes, but they must be a member of Facebook and have a minimum of 8,000 friends

D: Yes, but only under certain conditions

19 Can a 16/17 year old 'drink' alcohol on a licensed premise? (on sales only)

A: Yes; but only under certain conditions

B: Only if they buy alcohol during a 'Happy Hour'

C: No

D: Yes: if the Manager believes them to be a responsible person who won't start fighting

20 What is a test purchase?

A: It's a drinking game between friends

B: It's an under-cover operation carried out by Weights & Measures Officers (trading standards) and the police to test if a premise will sell to an underage person

C: It's a way of promoting new products that come onto the market to see if they sell

D: It's a new method for checking if drinks have been spiked

21 When is it legal for a person under the age of 18 to purchase or attempt to purchase alcohol?

A: When the underage person is working as part of a team with Weights & Measures Officers and the police during a test purchase operation

B: When the under age person is accompanied by an adult

C: When the young person is having a table meal in a restaurant

D: When purchasing alcohol for parties or a special occasion

22	<p>What are the penalties for a failed a test purchase?</p> <p>A: The premise is immediately closed, everyone is arrested, handcuffed, taken to the police station and possibly kept in the cells overnight for questioning</p> <p>B: On the spot fines, possible prosecution for the DPS and the Premises Licence Holder. In addition, following a conviction, the Premises Licence may also be forfeited.</p> <p>C: Loose the right to attend the weights & measures annual Christmas dinner dance</p> <p>D: The owner of the business and all the staff must attend a 1 week alcohol rehabilitation training course</p>
23	<p>What can happen to a person if they are caught selling alcohol to an underage person?</p> <p>A: Their name and photograph will appear in the local newspaper</p> <p>B: A person must take an eye test and send the results off within 21 days to police web site, www.tellmeallyouknow.gov.uk</p> <p>C: Verbal warning from the manager for getting caught.</p> <p>D: First offence is usually a caution or fixed penalty of £80. The second offence could be prosecution. A review of the Premises Licence may also be held.</p>
24	<p>What is Due Diligence?</p> <p>A: The name of the horse that won the Grand National in 1985</p> <p>B: Doing everything you can to prevent an offence against the Licensing Act 2003 from taking place</p> <p>C: A tracking device for catching local drug dealers</p> <p>D: A system of how to identify plain clothes Police Officers on your premises.</p>
25	<p>Is it a legal requirement for the Premises Licence Holder to train staff in the Age Verification Policy?</p> <p>A: Yes, it is part of the Age Verification Policy of the premises that all staff receives adequate training on the contents of the policy</p> <p>B: No, the only legal requirement is that the owner of the Premises Licence must make the staff aware of the policy and it's contents</p> <p>C: Yes, but only for new staff</p> <p>D: Yes, but only if the owners of the business have a criminal record for smuggling</p>

Age Verification Training

Answers to multiple choice questions

1	<p>What is an Age Verification Policy? <i>Answer: C</i></p> <p>Summary</p> <p>In October 2010, an additional mandatory condition was automatically added on all Premises Licenses making it a legal requirement that all premises that sell or supply alcohol in England and Wales, must by law, adopt and operate a written Age Verification Policy.</p>
2	<p>Who is responsible for making sure an Age Verification policy is being carried out on the premises? <i>Answer: B</i></p> <p>Summary</p> <p>The Age Verification policy is one of the mandatory conditions of the Premises Licence, it must be signed by the Premises Licence Holder, kept securely on the premises and produced on demand to a Police Constable or an officer authorised by the Licensing Authority.</p> <p>Failure of the owner of a licensed premise to operate an Age Verification Policy would be viewed as breach of conditions of the Premises Licence and is a punishable offence, which can eventually lead to the closure of the premises.</p>
3	<p>What does the owner of a licensed premise need to do to operate this Age Verification Policy? <i>Answer: C</i></p> <p>Summary</p> <p>It is the responsibility of the owner of the business to put in place a checking system whereby all sellers of alcohol must be asked to request valid identification from individuals whom they suspect to be under the age of 18. Premises can adopt different schemes and the ones most widely used are Challenge 21 or Challenge 25.</p> <p>The scheme that is chosen by your premise, depends on the risk assessment that has been completed by the owner of the business. Posters or signage must be displayed in a prominent position on the premises and all refusals of the sale of alcohol must be documented in the customer refusal register.</p>
4	<p>What types of Identification am I allowed to accept? <i>Answer: D</i></p> <p>Summary</p> <p>The most accepted forms of ID are passport, driving licence (provisional or full) and card issued by local schemes such as Citizencard or Validate UK bearing the official PASS hologram. It must not have been damaged or show signs of tampering or alterations.</p> <p>However, some Licensing Authorities have agreed to accept additional forms of ID such as the UK Forces ID card. Some premises will refuse to accept any form of ID that has been issued outside the UK. A 'driving permit' or a 'motorcycle driving licence' are not legal forms of ID. To be sure premises must check with your local authority to verify exactly what you can accept. The penalties for accepting the invalid ID are severe.</p>

5	<p>Can I accept ID that has been bought off the internet?</p>
	<p>Answer: A</p>
	<p>Summary</p>
	<p>There are thousands of different types of ID that can be bought over the internet. These cards are illegal to use and are sold as novelty cards.</p>
	<p>The police and trading standards office will prosecute you if you accept them.</p>
	<p>Learn to recognize what you can and cannot accept.</p>
6	<p>How do I decide if I need to ask someone for ID?</p>
	<p>Answer: C</p>
	<p>Summary</p>
	<p>Don't try to guess their age, that's not your job! Young people sometimes look much older than they really are especially if they are dressed for a night out on the town. Look for any signs of nervousness or maybe their friends are hanging around outside. Young people will try anything, use any methods to obtain alcohol or gain entry into a club. The rule of thumb is if you thought about their age when you first looked at them, then you need to check. This must be done before you sell them alcohol. Even after checking their ID, if they still cannot convince you they are 18 or over, then you must refuse to sell and log the refusal into your customer refusal book.</p>
7	<p>How do I ask someone for ID without upsetting them?</p>
	<p>Answer: A</p>
	<p>Summary</p>
	<p>Most people will normally always carry ID as they will be used to being asked and will not become upset. However, others some will be offended and make nasty comments or even become aggressive.</p>
	<p>Never ask a customer their age or apologise for asking for ID. By staying calm and not becoming involved in the argument will help to de-escalate the situation.</p>
	<p>You must always follow the code of practice that your company has in place for dealing with conflict situations.</p>
8	<p>What are the best methods for checking a persons ID?</p>
	<p>Answer: A</p>
	<p>Summary</p>
	<p>The Licensing Act 2003 does not say in detail of how you must check a persons ID. Premises must adopt their own methods as what they believe to be 'best practice'. Hold the card and look at it carefully. Does it feel genuine? Check the photograph against the person. Look for any damage or evidence of tampering. Check their date of birth, ask the person to confirm their personal details. If the ID shown to you contains an unusual name, ask them spell it. Most mis-users tend to forget the postcode. A good method is to obtain their signature in the customer refusal register.</p>

<p>9</p>	<p>What is a good method to be really sure if the ID shown to me is genuine and really does belong to that person? Answer: D</p> <p>Summary</p> <p>Premises that have adopted this method of obtaining signatures witnessed a huge reduction in mis-users as it appeared to frighten people off. Some people do not write their signature exactly the same, so you can give them an opportunity to repeat just to make sure.</p> <p>If it happens that you are accused or charged with selling alcohol to a young person by mistake, the signature obtained can be used as your evidence in court in your defence as the 'evidence produced would have convinced a reasonable person'.</p> <p>This is called due diligence.</p>
<p>10</p>	<p>How can I check if a persons ID is fake, has been forged or tampered with? Answer: C</p> <p>Summary</p> <p>Fake ID's are widely available for anyone to purchase over the internet and can appear to be quite realistic. Some people even have equipment that can 'clone' ID's.</p> <p>Driving licenses and passports are easy to verify. The hologram will show if you hold the driving licence or the covers of a passport under a UV money detector machine. Learn to recognize the different types of acceptable ID that you can and can't accept. Have a list of acceptable ID's (with photos) next to the point of sale on the premises. It is not illegal to use a damaged passport, but not recommended to accept it as valid ID.</p>
<p>11</p>	<p>Who must I by law, refuse the sale of alcohol to? Answer: C</p> <p>Summary</p> <p>The law is very strict as to who you must refuse the sale of alcohol to and the penalties are severe for not just you but possibly your colleagues (if they were in a position to prevent the sale taking place). The Designated Premises Supervisor and even the Premises Licence Holder may also be prosecuted if you are caught selling in these circumstances.</p>
<p>12</p>	<p>What is the best way to refuse the sale of alcohol to someone with no ID? Answer: D</p> <p>Summary</p> <p>By law you have the right to refuse to sell to any customer and you do not have to give a reason. However, this can create a conflict situation as customers need to have an understanding of why you will not sell to them. Do not apologise or enter into an argument with the customer, remain polite, calm and professional at all times. Call a colleague or a line Manager for assistance if necessary. Always follow your company's code of practice for these situations. Remember no ID, no sale every time.</p>

13	<p>What is a proxy sale? Answer: C <u>Summary</u> As it is becoming increasingly difficult for under 18's to purchase alcohol, adults are now being pressurised outside shops to buy alcohol for young persons. Most young people hide in back rooms or corners of pubs hoping not to be seen as their friends buy their drinks. This is a dangerous practice for the owner of the business even if the young person appears to be nice and nearly old enough.</p> <p>The penalty for purchasing alcohol for an underage person is up to £1,000. The seller and other staff may also be prosecuted if it can be proved they knew at the time who the alcohol was purchased for and turned a blind eye to the sale.</p>
14	<p>How can I tell if an adult is buying or attempting to buy alcohol for an under 18 ? (called a proxy sale) Answer: C <u>Summary</u> Staff must learn to be more vigilant about who is on the premises and who is hanging around outside. At busy times it is difficult, however, you can always ask your customers questions about outside the premises. Displaying posters in prominent positions near the point of sale, warning customers of the penalties can also help.</p> <p>By law, the premises must do everything they can to prevent all illegal sales from taking place.</p>
15	<p>Are there any other products I cannot sell to underage persons without producing valid ID? Answer: C <u>Summary</u> By law, the age restrictions are as follows: Restricted age - 18 Cigarettes, tobacco products, knives and other offensive weapons, fireworks or sparklers, solvents or volatile substances, lighter refills containing butane, crossbows, airguns and pellets. Restricted age - 16 Lottery tickets, scratch cards, aerosol paints, caps, party poppers, cracker snaps, novelty matches and throw downs.</p> <p>There are severe penalties for those who are caught selling these items to underage persons without valid ID, with fines of up to £5,000 and 6 months imprisonment. Lottery tickets can be up to 2 years imprisonment. Video games are sold as shown on the age of certificate identified on the box.</p>
16	<p>What is the best way to deal with angry, aggressive or violent customers? Answer: A <u>Summary</u> The majority of people who become angry when asked for ID do so because they are usually under 18. They become frustrated which can easily escalate to anger and aggression, sometimes even violence. It can be very frightening and intimidating to be confronted by an angry or aggressive customer. For your own personal safety, all staff must develop the skills they need to deal with these volatile situations.</p> <p>By becoming verbally engaged with the customer in what is really 'their' argument only feeds the situation. Once you know the customer is becoming increasingly angry then call for assistance. If assistance is not available, then find an excuse to leave the area (called an exit strategy). 'I'll get the Manager to help you' is always a good excuse, or using 'inhibitors' e.g. informing the customer that he is being taped on CCTV can sometimes help to prevent the situation from escalating. Always follow your company's code of practice for these situations. Always refuse service and record the incident in the customer refusal register.</p>
17	<p>What is a customer refusal register? Answer: C <u>Summary</u> Part of all Age Verification Policy schemes operated on a premise, means that the owner of a business must keep written records of all refused sales on the premises for a minimum period agreed by the owner. This is usually around 12 months.</p> <p>The customer refusal register must record the date, item refused, description of person, reason for refusal, name of member of staff who refused the sale together with the staff's signature.</p> <p>By keeping these records, it allows the owner to demonstrate 'due diligence' to Trading Standards Officers, police and in addition it also provides evidence in that the policy is being operated, which can be produced in court following a prosecution.</p>

18	<p>Can a person under 18 'sell' alcohol on a licensed premise? Answer: D</p> <p><u>Summary</u></p> <p>Under the Licensing Act 2003, if permission is obtained from the Premises Licence Holder and DPS, an under 18 year old can legally sell alcohol on a licensed premises as long as they are supervised at all times by a nominated responsible person. They must never be left to work on their own and each individual sale must be authorised by the nominated responsible person.</p> <p>The law is different for under 18's that are serving alcohol to tables' ancillary to a meal; under these circumstances no supervision is necessary.</p>
19	<p>Can a 16/17 year old 'drink' alcohol on a licensed premise? (on sales only) Answer: A</p> <p><u>Summary</u></p> <p>Under the Licensing Act 2003, it is illegal for an under 18 to consume alcohol on a licensed premises, except under the following conditions.</p> <p>A 16/17 can legally 'order and consume' beer, wine or cider if they are having a table meal and accompanied by an adult. The adult must pay for the drink. However, they may still need to produce ID to prove that they are 16 or 17.</p> <p>The penalties for allowing an underage persons to consume alcohol on a licensed premises is a maximum fine up to £1,000 for the seller and £500 for the young person.</p>
20	<p>What is a test purchase? Answer: B</p> <p><u>Summary</u></p> <p>It is the legal duty of every local Weights and Measures Authority to make checks that all licensed premises are staying within the law and are not selling alcohol or allowing them to consume alcohol on licensed premises.</p> <p>This involves a joint exercise between Weights & Measures Officer and the police who visit premises with an underage person who then tries to purchase the alcohol.</p> <p>All types of licensed premises are tested from shops to restaurants, no premises are exempt.</p>
21	<p>When is it is legal for a person under the age of 18 to purchase or attempt to purchase alcohol? Answer: A</p> <p><u>Summary</u></p> <p>These young people are volunteers and must be between 15 and 16 ½ years of age. They must work in close supervision with Officers and in accordance with best practice procedures set down in clear guidelines.</p> <p>They will visit always premises in a different town to where they live, so they will not be recognized. Parental permission is also required.</p>

22	<p>What are the penalties for a failed a test purchase?</p> <p>Answer: B</p> <p>Summary</p> <p>The seller, Designated Premises Supervisor, Premises Licence Holder and any member of staff who was in a position to prevent the offence from happening (called turning a blind eye) may all be held liable for this offence and upon conviction may lead up to a fine of £5,000.</p> <p>Under the Policing and Crime Act 2009, there is an offence called 'persistent selling to under 18's' whereby the offence will be committed if a named premise is caught selling alcohol to an under 18 twice within a period of three consecutive months. If this happens, the Premises Licence can be brought under 'review' by the Licensing Authority who then have the powers to either impose additional conditions, remove the Designated Premises Supervisor, suspend the licence for a period of up to 3 months or revoke the Premises Licence in addition to substantial fines or even imprisonment. In addition to this the holder of the Premises Licence could be fined up to £20,000 for breach of condition of their Premises Licence.</p> <p>Staff could also loose their jobs for not following the correct procedure of the Age Verification Policy scheme operated at their premises.</p>
23	<p>What can happen to a person if they are caught selling alcohol to an underage person?</p> <p>Answer: D</p> <p>Summary</p> <p>It is an offence to 'knowingly' sell alcohol to a person under 18. Where a person is charged with this offence, your defence in court is that: 'you believed the person was 18 or over and either a) you took all reasonable steps to establish their age or: b) nobody would reasonably have suspected from the person's appearance that he/she was under 18.</p> <p>Under a), reasonable steps would be the steps you took to convince yourself that the person was under 18. Checking the ID, photogra ph, asking questions about their date of birth are methods of good practice, but it will not provide the evidence that you need when defending yourself in court. Obtaining their signature in the customer refusal book is the best method you can use as this can then be used as evidence in your defence. If a person is found guilty then they are liable to a fine of up to £5,000. (Go back and review question 21)</p>
24	<p>What is Due Diligence?</p> <p>Answer: B</p> <p>Due diligence is the systems that are in place to prevent offences from happening. When a person is charged with an offence, they will be prosecuted if it can be proved that they showed an intention of doing something wrong. It doesn't necessarily mean a person deliberately did something wrong, the fact that you broke the law is enough to prosecute. However, a person can defend themselves by proving they followed due diligence procedures that have been put in at their workplace. To prove this you must produce evidence to the courts. The types of evidence that can be used is the system for checking ID that is used at the premises, CCTV, customer refusal registers, training records and any other written evidence that is relevant. If the evidence produced to the courts is poor or inadequate a conviction will follow.</p>
25	<p>Is it a legal requirement for the Premises Licence Holder to train staff in the Age Verification Policy?</p> <p>Answer: B</p> <p>Summary</p> <p>Under the Licensing Act 2003, there is no legal requirement to train the staff in the Age Verification Policy. The only requirement is that the owners of Premises Licenses must make all their staff aware of the existence and the contents of the policy. However, many Premises Licenses now have special conditions on their licence that does make it a legal requirement to train all staff not only in age verification systems but also licensing law. It is best practice that all training that happens on licensed premises to be well documented as this can be used as evidence in your defence following a prosecution. Failure to carry out the training would be seen as breach of condition of the Premises Licence followed by severe penalties.</p>

LICENSING ACT 2003
Refusals Policy

The Management & Staff

Welcomes all our customers, however please note

WE WILL NOT SELL ALCOHOL TO:

- 1: Persons who are drunk (or appear to be drunk)
- 2: Persons who are attempting to purchase alcohol for another person who is drunk or appears to be drunk
- 3: Persons who are either verbally or physically abusive to the staff or other customers
- 4: Persons who are unable to produce valid ID when asked
- 5: Persons who behave in an anti-social manner towards any customer, staff or the premises.

This Premises fully supports the local Police and Council in the prevention and detection of crime and disorder using our CCTV system.

Any person who is in breach of this policy on these premises may be reported to the police and your details given including an image from the CCTV

Staff Induction Log book

I (name).....confirm

That I have read and fully understand the following

	Document Name	Date of completion
1	The 4 Licensing Objectives	
2	Premises Licence and Conditions	
3	Age Verification Policy	
4	Age Verification Scheme and signage	
5	Refusals Policy Sale and Service of Alcohol to under 18's	
6.	Section 57 & Business Names Notice	
7.	Alcohol Authorisation Log book	
8	Customer Refusals Log Book	
9	Incident Report Log Book	
10	-	
11	-	
12	Age Restricted Products, Cigarettes & Tobacco Training & Age Verification Questions and Answers	
13	Staff Induction log sheets	
	Any Further Training received ie: PSPO's etc/ Imposed conditions etc (list details)	

I have read & understand how this business can be affected and damaged by not adhering to them. I agree to abide by them at all times.

I also agree that whilst employed at these premises, I agree to abide by the policies that have been implemented by the management and will not deliberately carry out any actions that may cause concern for the business and Premises Licence.

Signed.....

Date.....

In the UK it is illegal to buy alcohol on behalf of anyone under the age of 18. Purchases of this type are called 'Proxy' purchases.

Retailers found to be supplying alcohol to minors, including via proxy purchases, could face a fine and/or have their license removed.

- This is an example of a Proxy sign. You will see these around the Point of Sale and near any Alcohol on display.

WARNING PROXY SIGN FOR ADULTS

If you are buying alcohol for underage people

THEN DON'T!

because it's an criminal offence

We **WILL** report you and give the police a copy of your photograph taken by our CCTV cameras

The penalty is £5000 fine

This page is intentionally left blank

UNDER 25?

Please be prepared to show
proof of age when buying
vaping products

Acceptable forms of ID



- Photographic driving licence
- Cards showing Pass hologram
- Passport



This page is intentionally left blank



Challenge 25 policy

Our **Challenge 25** policy applies to all age-related sales that occur on our premises. You are obliged to apply our **Challenge 25** policy when any customer who looks to be under the age of 25 attempts to purchase alcohol, either for themselves or for somebody else.



If you sell alcohol to anyone under 18, you are breaking the law. The consequences are very serious; you could receive a £90 Fixed Penalty Notice or if prosecuted be fined up to £5000, which may result in a conviction being recorded against your name. If you are a Personal Licence Holder, your Personal Licence is also at risk of forfeiture.

Additionally, both the pub and the Designated Premises Supervisor (DPS) or Owner could face prosecution as a result of your actions, as well as having its licence suspended or revoked.

Our **Challenge 25** policy requires you to use a 4-step approach every time you see someone who appears to be under the age of 25:

1. Assess the age of every customer.
2. If you think the customer *looks* under 25, ask for ID.

[Only the following documents are acceptable for proof of age purposes]:

- A valid Passport
- A valid photo drivers' licence
- A "Pass" approved card from the national Proof of Age Standards Scheme
- A British Military ID Card
- A National Identity Card

Only **Original Documents** can be accepted - photocopies, photographs or **Phone Apps** and out of date passports are **not acceptable**

3. If the customer cannot produce acceptable ID, refuse the sale of alcohol
4. When you refuse the sale you must record this in the refusals log book/EPOS system on the till

There are fake proof of age cards, so if you are unhappy with the ID for any reason or it looks fake or tampered with, or you think it belongs to someone else (eg a brother or sister), refuse the sale and bring the matter to the attention of your Duty Manager or Supervisor.

Challenge 25 applies at all times, even when:

- You think door staff has previously checked a customer's ID.
- You are busy.
- You believe you have seen acceptable ID from the customer on a previous occasion.

Remember, if you ask for ID from everyone you think looks under 25, then you will protect yourself from breaking the law. Practice **Challenge 25** and do not get caught out.

Please sign this document to acknowledge that you have understood your training and responsibilities and agree to always ask for ID from customers who appear to be under the age of 25.

Trainer's Name:

Trainer's Signature:

Trainee's Name:

Trainee's Signature:

Date:

This page is intentionally left blank

PREMISES LICENCE **DUE DILIGENCE CHECKLIST**

Is the premises licence summary on display?

Is the full premises licence available in the shop?

Are the Challenge 25 posters displayed properly?

Are statutory notices on display? (cigarettes etc)?

Is the refusals register available? (paper or electronic)?

Is the premises licence file available for inspection?

Is the staff training up to date?

Are the staff training records available?

Are all the various notices (as required by licence conditions) on display? Check the conditions.

Have you checked the refusals register?

Have you checked the incident log?

Is the CCTV system working ok? Check images are being stored as required.

Are the fire extinguishers due for a check/service?

This page is intentionally left blank

Licensing Panel

Licensing Act 2003 – Application to Vary a Premises Licence, Happy Shopper, 104 Eaves Lane, Chadderton

Report of Director of Environment

Officer Contact: Nicola Lord

Date of Hearing: Tuesday 31 March 2026

Reason for Hearing:

The purpose of this report is to inform members of an application to Vary a Premises Licence for Happy Shopper, 104 Eaves Lane, Chadderton, Oldham OL9 8RG which, due to representations being received, has been referred to this Panel for determination.

Recommendations:

Members are recommended to consider the application taking into account the representations received.



Licensing Panel – Tuesday 31 March 2026

Application to Vary a Premises Licence for Happy Shopper

1. Purpose of Report

1.1 The purpose of this report is to inform members of an application to vary a Premises Licence for Happy Shopper, 104 Eaves Lane, Chadderton, Oldham OL9 8RG which, due to representations being received, has been referred to this Panel for determination.

2. Recommendations

2.1 Members are recommended to consider the application taking into account the representations received.

3. The Application

3.1 On the 5 February 2026 the applicant, Suraj Singh Ghogar, applied to vary the premises licence for Happy Shopper, 104 Eaves Lane, Chadderton. The last date for representations in relation to this application was 5 March 2026

3.2 Details of the licensable activities and the times applied for are as follows:

Activity	Proposed Hours	Current Hours
The supply of alcohol OFF the premises	Monday – Sunday 7am to 2am	Monday to Saturday 8am to 11:00pm Sunday 10am to 10:30pm Christmas Day Noon to 3pm & 7pm to 10:30pm Good Friday 8am to 10:30pm

3.3 A copy of the application is attached at **Appendix 14.1**. The proposed plan is attached at **Appendix 14.2**, and a location map is attached at **Appendix 14.3**.

4. Representations

4.1 Following submission and advertisement of the application representations were received. These can be found at **Appendix 14.4** to the report.

4.2 The representations received were served upon the applicant as required by the Act.

5. Licensing Policy

5.1 Members considering this application should take note of the Authority’s Licensing Policy Statement. Attention should be drawn to Section 8 – Public Nuisance.

5.2 A full copy of the Councils Licensing Policy Statement will be available at the hearing.

6. Secretary of State’s Guidance



6.1 Members also need to consider statutory guidance issued by the Secretary of State under Section 182 of the Licensing Act 2003.

6.2 Chapter 2 of the Guidelines deals with the Licensing Objectives and potential measures licence holders and the licensing authority should consider so they are not being undermined.

In relation to 'Public Nuisance', the following paragraphs provide:-

- 2.19 Where applications have given rise to representations, any appropriate conditions should normally focus on the most sensitive periods. For example, the most sensitive period for people being disturbed by unreasonably loud music is at night and into the early morning when residents in adjacent properties may be attempting to go to sleep or are sleeping. This is why there is still a need for a licence for performances of live music between 11pm and 8am. In certain circumstances, conditions relating to noise emanating from the premises may also be appropriate to address any disturbance anticipated as customers enter and leave.
- 2.21 Beyond the immediate area surrounding the premises, these are matters for the personal responsibility of individuals under the law. An individual who engages in anti-social behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations, that requires the licence holder or club to place signs at the exits from the building encouraging patrons to be quiet until they leave the area, or that, if they wish to smoke, to do so at designated places on the premises and to respect the rights of people living nearby to a peaceful night.

6.3 A full copy of the guidelines will be available at the hearing.

7. Options

7.1 When determining the application Members, having had regard to the representations, may take such steps as they consider appropriate for the promotion of the licensing objectives. The steps available to Members are:

- a. Grant the application as applied
- b. Grant the application but modify the operating schedule in relation to hours, days, conditions, or activities
- c. Reject the application

7.2 Any steps appropriate to promote the licensing objectives should be specified. If no of steps are appropriate and proportionate, no action should be taken.

7.3 In arriving at a decision Members must have regard to the relevant provisions of national guidance and the licensing policy statement and reasons must be given for any departure.

7.4 The decision should be based on the individual merits of the application.

8. Consultation

8.1 Consultation in accordance with the Act has taken place with all responsible bodies and notice has been given to allow for any representations from interested parties.

9. Legal Services Comments

9.1 In determining the application Members should have regard to the Authority's licensing policy statement and the Secretary of State's Guidance. The applicant or any other person who made relevant representations in relation to the application have a right of appeal to the Magistrates' court. (A Evans)

10. Environmental and Health & Safety Implications

10.1 Contained within the body of the report.

11. Equality, Community Cohesion & Crime Implications

11.1 The Councils Statement of Licensing Policy considers these matters. All decisions made by the Licensing Panel must have regard to this policy and national guidance.

12. Equality Impact Assessment Completed?

12.1 No

13. Background Papers

13.1 The following is a list of background papers on which this report is based in accordance with the requirements of Section 100(1) of the Local Government Act 1972. It does not include documents which would disclose exempt or confidential information as defined by the Act:

File Ref: Records held in Directorate
Officer Name: Nicola Lord
Contact No: 0161 770 3472

14. Appendices

Appendix 14.1 Application
Appendix 14.2 Plan
Appendix 14.3 Location Map
Appendix 14.4 Representations

OLDHAM Council

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Suraj Singh

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number
PL0550

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
Happy shopper 104 Eaves Lane Chadderton			
Post town	Oldham	Postcode	OL9 8RG

Telephone number at premises (if any)	[REDACTED]
Non-domestic rateable value of premises	£ 4,200

Part 2 – Applicant details

Daytime contact telephone number	[REDACTED]		
E-mail address (optional)	[REDACTED]		
Current postal address if different from premises address			
Post town		Postcode	

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes

No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) Yes No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

1. To increase the hours for the sale of alcohol (OFF SALES) from existing to 07.00-02.00 Sunday to Saturday

NOTE- A full set of new bespoke compliance books will be made for this shop to help uphold the licencing objectives inline with the updated set of conditions following a risk assessment that was carried out at the premises.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment (Please see guidance note 3)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J) X

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)					
Mon								
Tue								
Wed						<u>State any seasonal variations for performing plays</u> (please read guidance note 6)		
Thur								
Fri						<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat								
Sun								

B

Films Standard days and timings (please read guidance note 8)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)					
Mon								
Tue								
Wed						<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 6)		
Thur								
Fri						<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat								
Sun								

C

Indoor sporting events Standard days and timings (please read guidance note 8)			<u>Please give further details</u> (please read guidance note 5)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6)
Tue			
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 7)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5) <u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 6) <u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 4)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)					
Mon								
Tue								
Wed						<u>State any seasonal variations for the performance of live music</u> (please read guidance note 6)		
Thur								
Fri						<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat								
Sun								

F

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)					
Mon								
Tue								
Wed						<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 6)		
Thur								
Fri						<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat								
Sun								

G

Performances of dance Standard days and timings (please read guidance note 8)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon					
Tue			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Fri					
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 5)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 8)			<u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
Day	Start	Finish		Outdoors	
Mon				<u>Please give further details here</u> (please read guidance note 5)	
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 6)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9)	On the premises	
Day	Start	Finish		Off the premises	X
				Both	
Mon	07.00	02.00	State any seasonal variations for the supply of alcohol (please read guidance note 6)		
Tue	07.00	02.00			
Wed	07.00	02.00			
Thur	07.00	02.00	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 7)		
Fri	07.00	02.00			
Sat	07.00	02.00			
Sun	07.00	02.00			

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6)
Day	Start	Finish	
Mon	07.00	02.00	
Tue	07.00	02.00	
Wed	07.00	02.00	
Thur	07.00	02.00	
Fri	07.00	02.00	
Sat	07.00	02.00	
Sun	07.00	02.00	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 7)

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

The latest version of the licence is not available at the premises

M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

1. CCTV

- 1.1 The premises shall install and maintain a digital CCTV system
- 1.2 . The CCTV system shall have sufficient hard drive storage capacity to store a minimum of 31 days.
- 1.3 The CCTV system shall be capable of obtaining clear facial recognition images and a clear head and shoulders image of every person entering or leaving the premises at each exit and entrance point.
- 1.4 A CCTV log will be completed on a weekly basis to record all elements of the CCTV System is maintained in good working order and recordings date and time stamped.
- 1.5 Only nominated staff shall be trained in the operation of the CCTV system to ensure rapid data retrieval & downloads of footage can be provided to the Police & the Local Authority Officer upon reasonable request in accordance with the Data Protection Act.
- 1.6 CCTV shall be continually recording during licensable hours
- 1.7 In the event of a failure of the CCTV system for any reason, a record of the failure will be recorded in the premises log and immediate steps will be made to rectify the problem.

b) The prevention of crime and disorder

2. Incident Register

- 2.1 The premises shall maintain an incident book to record details of the following:-
 - Any violence or anti-social behaviour on or immediately outside the premises,
 - Any other crime or criminal activity on the premises,
 - Any call for police/ambulance assistance to the premises,
- 1.2 The log records shall be made immediately available on request to a Police Officer/ Constable or an Officer authorized by the Licensing Authority. All records shall be retained on the premises for 12 months from the date of the incident.
2. A written record will be kept of all training carried out. These records will be stored on the premises and made available for inspection to a Police Constable or an Officer authorized by the Licensing Authority within a reasonable time.
3. When the designated premises supervisor is not on duty, a contact telephone number will be available at all times.
5. All spirits will be stored and sold from behind the counter
6. Roller shutters have been installed at the front of the premises, and security door has been fitted at the rear.

c) Public safety

None

d) The prevention of public nuisance

6. Prominent, clear and legible signage shall be displayed at all exits to the premises requesting the public to respect the needs of local residents and to leave the premises and the area quickly and quietly.

e) The protection of children from harm

7.1 The premises will operate a "Challenge 25" proof of age policy which will require any person who appears to be under the age of 25 to produce identification to prove they are 18 or over.

7.2 Only a passport, photo-card driving licence, European Union ID, Armed Forces ID cards or a proof of age card bearing the official "PASS" accreditation hologram, a photograph of the individual and date of birth shall be accepted as proof of age.

7.3 Prominent, clear and legible Challenge 25 signage shall also be displayed at the entrance to the premises, and the point of sale advertising the scheme operated.

7.4 The premises is to maintain a refusals log book to record the details of all refusals of the sale of alcohol to persons suspected of being under the age of 18, appear to be drunk or suspected proxy sales.

7.5 The Premises Licence holder / Designated Premises Supervisor or nominated representative shall regularly monitor the entries in the log, sign and date when checked. The book must be made available to a Police Constable or an Officer authorised by the Licensing Authority upon request.

7.6 Any person who is authorised to sell alcohol at the premises will be provided with training. Training will include information on how to prevent underage sales, acceptable forms of ID, basic conflict management and Age Restricted Products.

7.7 A written record will be kept of all training provided and this record will be kept on the premises for inspection by a Police Constable or an Officer authorised by the Licensing Authority upon request.

7.8 No person under the age of 18 will be employed to work at the premises.

7.9 Alcohol refusals policies will be displayed at the entrance of the premises, the point of display and the point of sale.

7.10 Proxy notices will be prominently displayed at all places where alcohol is displayed and sold from and at the point of sale.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee;
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.

- I have sent copies of this application and the plan to responsible authorities and others where applicable.
Electronic application
- I understand that I must now advertise my application. X
- I have enclosed the premises licence or relevant part of it or explanation. X
- I understand that if I do not comply with the above requirements my application will be rejected. X

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	<i>Tony Clarke</i>
Date	04th February 2026
Capacity	Agent on behalf of the applicant

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 14). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)

Tony Clarke,
Licensing Consultant
Secure Licences

[Redacted]

Post town	[Redacted]	Post code	[Redacted]
-----------	------------	-----------	------------




Telephone number (if any)	[Redacted]
---------------------------	------------

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)

[Redacted]

This page is intentionally left blank



LEGEND	
Licensable Area	
Fire Exit	
Fire Ext. Water	

Drawing Purpose	PREMISES LICENCE APPLICATION
Drawing Details	The purpose of this drawing is for the submission of a Premises Licence Application. All Measurements have been drawn in millimetres. This drawing is not be used for the intention of any building, shop fitting or construction purposes.

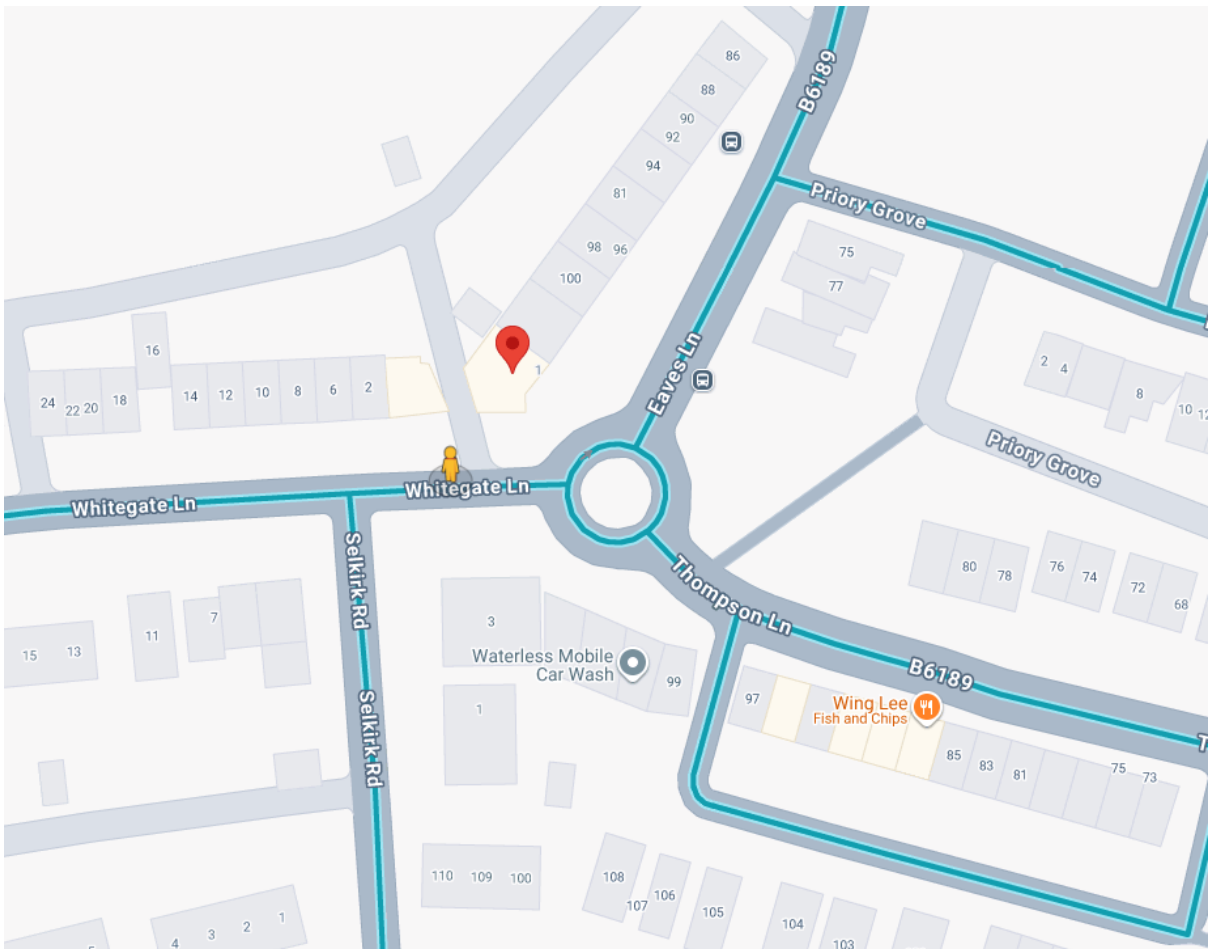
Name of Premises	Happy Shopper
-------------------------	---------------

Premises Address	104 Eaves Lane Chadderton Oldham OL9 8RQ
-------------------------	---

SCALE	1-100
--------------	-------

This page is intentionally left blank







The Licensing Act 2003

Responsible Authority Representation Form

The Section 182 Guidance is a valuable source of information that responsible authorities may wish to consult when considering making a representation and can be found online on this link: <https://www.gov.uk/government/publications/explanatory-memorandum-revised-guidance-issued-under-s-182-of-licensing-act-2003>

Section 1 - Application Details	
Applicants Name	Suraj Singh
Premises Name	Happy Shopper
Premises Address	104 Eaves Lane, Chadderton, OL9 8RG
Type of Application	Full Variation

Section 2 – Responsible Authority Details	
Please tick the appropriate box	<input type="checkbox"/> Greater Manchester Police <input type="checkbox"/> Greater Manchester Fire & Rescue <input checked="" type="checkbox"/> Environmental Health <input type="checkbox"/> Trading Standards <input type="checkbox"/> Public Health <input type="checkbox"/> Safeguarding <input type="checkbox"/> Planning Service <input type="checkbox"/> Home Office Immigration <input type="checkbox"/> Licensing Service
Full Name	Louise Knight, Senior Environmental Health Officer
Telephone	xxxxxxxxxxxxxxxxxxxxxx
Email Address <i>(we will use this to correspond with you unless you notify us otherwise)</i>	xxxxxxxxxxxxxxxxxxxxxx
Full Address <i>(Including postcode)</i>	Oldham Council Environmental Health Sir Robert Peacock House Vulcan Street Oldham OL1 4LA

Section 3 – Representation Details

- I object to the application being granted at all
 I object to the application being granted in its current form*

*if you choose this option remember to tell us in Section 4 what changes you would like to see

Licensing Objectives

The Prevention of Crime & Disorder

Please state the reasons you believe granting the application will undermine this objective

Public Safety

Please state the reasons you believe granting the application will undermine this objective

The Prevention of Public Nuisance

Please state the reasons you believe granting the application will undermine this objective


I have concerns that if the premises is given permission to stay open until 2am every day this could cause noise nuisance to the local residential properties. There are homes next to, and opposite the shop which would be disturbed by late night/early morning arrivals of people on foot and in vehicles to the shop.

Protection of Children from Harm

Please state the reasons you believe granting the application will undermine this objective

Section 4 – Suggestions

(please provide any suggested conditions that could be added to the licence if granted which would remedy the cause of your representation, or other suggestions you would like the licensing panel to consider)

Section 6 – Signature
 Sign: Date: 20/02/2026

Please return the completed representation form, and any additional evidence, to the Licensing Service, Sir Robert Peacock House, Vulcan Street, Oldham, OL1 4LA or email to representations@oldham.gov.uk

TIME LIMITS

All representations must be returned within the statutory period, generally 28 days from the date the notice was displayed on the premises or the date specified in the public notice in the newspaper.

If you are unsure of the time limit to lodge a representation for a particular application, please check with the Licensing Service by emailing representations@oldham.gov.uk

Section 1 - Application Details	
Applicants Name	Suraj Singh
Premises Name	Happy Shopper
Premises Address	104 Eaves Lane, Chadderton, Oldham, OL9 8RG
Type of Application	Premises

Section 2 – Details of Person making Representation <i>(if you are a representative for an objector please use the next section)</i>	
Title <i>(Mr/Mrs/Miss/Ms/Other)</i>	Cllr
Full Name	Graham Shuttleworth
Telephone	
Email Address <i>(we will use this to correspond with you unless you notify us otherwise)</i>	
Full Address <i>(Including postcode)</i>	Labour Group Room, JR Clynes Building

Please note that a full copy of your objection (including your name and address) will be sent to the applicant and will be a public document at any hearing of this matter.

Section 3 – Details of Representative	
Title <i>(Mr/Mrs/Miss/Ms/Other)</i>	
Full Name	
Telephone	
Organisation	
Email Address <i>(we will use this to correspond with you unless you notify us otherwise)</i>	
Full Address <i>(Including postcode)</i>	
Please state nature of position: <i>(residents association / ward councillor / MP / trade association)</i>	

Section 4 – Representation Details

<input checked="" type="checkbox"/>
<input type="checkbox"/>

I object to the application being granted at all
I object to the application being granted in its current form*

*if you choose this option remember to tell us in Section 5 what changes you would like to see

You need to complete the boxes below as fully as possible. If you do not, then the Licensing Panel may not understand why you have objected.

Try to be as specific as possible and give examples such as *“on 1st February 2021 I could hear loud music from the premises between 10pm and 1am. I am concerned that if the premises is allowed to open until 2am this will cause further public nuisance to me and other residents on the street”*

Licensing Objectives

The Prevention of Crime & Disorder

Please state the reasons you believe granting the application will undermine this objective

Public Safety

Please state the reasons you believe granting the application will undermine this objective

The Prevention of Public Nuisance

Please state the reasons you believe granting the application will undermine this objective

The area in which this business is situated is predominantly residential property, while the Happy Shopper is between two rows of terraced properties.

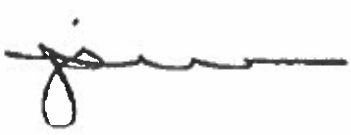
02:00 closing 7 days per week is totally unacceptable and can only prove to be a nuisance to residents, and no extension of opening hours beyond that which are now in force should be permitted.

Protection of Children from Harm

Please state the reasons you believe granting the application will undermine this objective

Section 5 – Suggestions

(please provide any suggested conditions that could be added to the licence if granted which would remedy the cause of your representation, or other suggestions you would like the licensing panel to consider)

Section 6 – Signature
<p>Sign: </p> <p>Date: 10 February 2026</p>

Guidance Notes:

Please provide all relevant information you feel is pertinent to the consideration of the application. The Licensing Authority will review all representations as they are received, and any information contained within representations that is not considered relevant for the purposes of determining the application will be highlighted.

Members of the Panel who preside over any subsequent hearing to determine the application will be alerted to the highlighted sections of representations and informed those sections cannot be considered in their decision-making process.

If you do make a representation you will be invited to attend the Licensing Panel hearing and any subsequent appeal hearings. Where you choose to attend the Panel, you may only address the panel around the relevant sections of your representation and will not be permitted to discuss the highlighted irrelevant information.

Please return the completed representation form, and any additional evidence, to the Licensing Service, Sir Robert Peacock House, Vulcan Street, Oldham, OL1 4LA or email to representations@oldham.gov.uk

TIME LIMITS

All representations must be returned within the statutory period, generally 28 days from the date the notice was displayed on the premises or the date specified in the public notice in the newspaper.

If you are unsure of the time limit to lodge a representation for a particular application, please check with the Licensing Service by emailing representations@oldham.gov.uk